

# NOTICE OF PROPOSALS

**NOTICE IS HEREBY GIVEN** that the Burleigh County Board of Commissioners, Burleigh County, North Dakota will accept proposals until Wednesday, September 14, 2022 at 1:30 P.M. (Local Time). Proposals will be opened, at that time, in the 1<sup>st</sup> Floor Conference Room of the City/County Building, located at 221 N. 5<sup>th</sup> St. in Bismarck, ND. After an evaluation and selection process the results will be presented to the County Commission on Monday, October 17, 2022, beginning approximately at 5:00 PM (Local Time), in the Tom Baker room of the City/County building for their approval.

**DESCRIPTION OF PROJECT:** The project will include Phase 1 planning and design work for the 66<sup>th</sup> Street NE Project (from County Highway 10 to 43<sup>rd</sup> Ave NE including an interchange with I-94). Work will include, Hydrologic Analysis and Design, Ground Survey and Control, Traffic Operations Report, Wetland Delineation Report, Pavement Design, Geotechnical Evaluation and Report, Cultural Review and Reports, Noise Analysis and the Interchange Justification Report. The Documented Catex will be completed by Burleigh County.

The Environmental Document and plans will be done in accordance with all North Dakota Department of Transportation (NDDOT) and Burleigh County standards and submitted to the NDDOT for a federally funded project under a "Rural Surface Transportation Grant". Design will be done in AutoCAD Civil 3d, 2019 or newer and follow all NDDOT Design and Burleigh County CAD standards.

**EVALUTION AND SELECTION PROCESS:** Consulting firms interested in performing all (or part) of the work shall submit five (5) copies of their proposal to: The **COUNTY AUDITOR/TREASURER, P.O. Box 5518, 221 N. 5<sup>TH</sup> ST., BISMARCK, NORTH DAKOTA 58506.** Burleigh County will only consider proposals received on or before 1:30 P.M. (Local Time) on September 14, 2022. Late proposals will be considered unresponsive and will not be considered.

Selection will be on the basis of the following criteria:

- 1) Recent, current, and projected workloads of firm's staff
- 2) Staff experience and technical capabilities
- 3) Related experience and performance on similar projects
- 4) Willingness to meet time and budgetary requirements

Proposals should be limited to 7 (seven) pages; additional information may be placed in Appendixes. Consulting firm should also include a copy of their 2022 fee schedule. Fee schedule will **not** be used in the basis of selection.

The County may choose to interview some or all of the proposing firms. If interviews are conducted they will be held on September, 21<sup>st</sup> and 22<sup>nd</sup>, 2022.

**RIGHT OF REJECTION:** The Board reserves the right to reject any and all proposals; to waive technicalities or to accept such as may be determined to be in the best interest of the County.

**DISCLOSURE OF PROPOSAL:** The contents of all proposals will be subject to the Open Records Law and may be open to inspection by interested parties. Any information included in the proposal that the proposing party believes to be a trade secret or proprietary information must be clearly identified in the proposal. Any identified information recognized as such and protected by law may be exempt from disclosure.

**REQUEST FOR PROPOSAL INFORMATION AND QUESTION:** Questions regarding the Request for Proposal should be directed to Marcus J. Hall, PE Burleigh County Engineer, 8100 43<sup>rd</sup> Ave NE, Bismarck, ND 58503, telephone (701) 204-7748.

**BY ORDER OF THE BOARD OF COMMISSIONERS  
BURLEIGH COUNTY, NORTH DAKOTA**

This 1<sup>st</sup> day of August, 2022.

**Leo Vetter,**  
Burleigh County Auditor/Treasurer