



BURLEIGH COUNTY
BUILDING/PLANNING /ZONING
DEPARTMENT



Variance Request Form

Please Read: This application is used to apply for a zoning variance. It is the developer's burden to prove that because of topographic conditions or other unique circumstances related to the property, the strict application of the zoning ordinance would result in an undue hardship.

Name of Applicant _____ Phone _____

Local Agent _____ Phone _____

Address _____

Owner _____ Phone _____

Address _____

Engineer/Architect/Surveyor _____ Phone _____

Address _____

Property Street Address _____

Section _____ Township _____ Range _____

Project Name _____

Existing Use _____ Proposed Use _____

Surrounding LandUse _____

Lot Size _____ (Acres / Sq. Ft.) Zoning District _____

Legal Description: _____

Please include the following attachments:

Site plan (one or more sheets) including the following: scale, site boundaries, setbacks, all easements, structures, utilities, road specifications, parking, surface waters, landscaping, fences, signage, and any other information that is pertinent to and will aid in evaluating a variance request.

A narrative describing the proposed land use and unique property conditions that make the variance necessary. Address the following:

- How due to the particular physical surroundings, lot characteristics, or topographical conditions of the property, strict compliance would impose an unnecessary hardship on the developer;
- How the purpose of the variance is not based solely on a desire for economic or other gain;
- How the alleged difficulty or hardship is caused by the zoning and/or development requirements and has not been created by any person presently having an interest in the property;
- How the variance will not be detrimental to the public welfare or injurious to other properties in the area.
- How the variance will not be contrary to the intent and purpose of the Burleigh County Zoning Ordinance and Subdivision Regulations.

I hereby certify under penalty of perjury and the laws of the State of North Dakota that the information submitted herein, on all other forms, documents, plans or any other information submitted as a part of this application to be true, complete, and accurate to the best of my knowledge. Should any information or representation submitted in connection with this application be incorrect or untrue, I understand any approval based thereon may be rescinded and other appropriate action taken. The signing of this application signifies approval for representatives of Burleigh County to be present on the property for routine monitoring and inspection during the approval and development process.

Signature of Applicant _____ Date _____

Forms Revised: 11/01/2013

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