

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41110.00111	SALARIES		\$224,030	\$227,388	\$122,435	\$230,779
1001.41110.00112	TEMPORARY SERVICES	\$215,848	\$0	\$0	\$0	\$0
1001.41110.00211	FRINGE BENEFITS	\$0	\$0	\$97,131	\$52,425	\$103,687
1001.41110.00341	TRAVEL	\$0	\$1,837	\$1,500	\$100	\$1,500
1001.41110.00373	ORGANIZATIONAL DUES	\$22	\$46,075	\$47,000	\$48,211	\$51,000
1001.41110.00802	COUNTY INVOLVEMENT	\$44,845	\$8,452	\$7,000	\$7,432	\$7,000
1001.41110.00920	CONTINUING EDUCATION	\$9,599	\$2,204	\$1,500	\$442	\$1,500
DEPARTMENT: COUNTY BOARD - 41110		\$1,159	\$271,473	\$282,598	\$231,046	\$395,466

Hire Date	Name	Department	Yrs of Service	Award
2/13/2012	Howe, Eric B	1001-42120 - Detention Center	5	\$25.00
2/27/2012	Silbernagel, Aaron T	1001-42110 - Sheriff	5	\$25.00
2/27/2012	Vyska, Jeffrey P	1001-42110 - Sheriff	5	\$25.00
4/29/2012	Baskerville, Stacey M	1001-41430 - State's Attorney	5	\$25.00
4/29/2012	Lopes, Mary Jo L	2210-44210 - Social Services	5	\$25.00
5/14/2012	Jacobs, Timothy B	2140-43120 - Highway Dept	5	\$25.00
8/5/2012	Rempher, Chad A	1001-42110 - Sheriff	5	\$25.00
9/17/2012	Newton, Thomas D	2920-41460 - Veterans	5	\$25.00
9/17/2012	Seibel, Heather L	2210-44210 - Social Services	5	\$25.00
9/17/2012	Stai, Joshua R	1001-42120 - Detention Center	5	\$25.00
10/15/2012	Sjol, BreeAnn M	2210-44210 - Social Services	5	\$25.00
10/29/2012	Ingram, Melissa A	1001-41450 - Records	5	\$25.00
10/29/2012	Lang, Angela Gray Baker	2210-44210 - Social Services	5	\$25.00
11/13/2012	Bush-Modin, Sunne R	2960-48110 - Extension	5	\$25.00
12/17/2012	Harr, Vanessa R	2210-44210 - Social Services	5	\$25.00
1/1/2007	Heinert, Patrick D	1001-42110 - Sheriff	10	\$50.00
1/2/2007	Dresser-Ternes, Michelle	1001-41430 - State's Attorney	10	\$50.00
2/1/2007	Braun, Wayne	2140-43120 - Highway Dept	10	\$50.00
2/16/2007	Howe, Nichole Ann	2140-43120 - Highway Dept	10	\$50.00
4/16/2007	Schriock, Daniel L	2140-43120 - Highway Dept	10	\$50.00
8/27/2007	Eckroth, Travis W	2140-43120 - Highway Dept	10	\$50.00
8/27/2007	Olson, Dustin John	1001-42110 - Sheriff	10	\$50.00
9/1/2007	Lagasse, Joseph	2140-43120 - Highway Dept	10	\$50.00
10/1/2007	Yri, Vernon K	1001-42110 - Sheriff	10	\$50.00
10/16/2007	Middlestead, Allyson M	1001-42120 - Detention Center	10	\$50.00
1/2/2002	Hochhalter, Joyce E	2920-41460 - Veterans	15	\$75.00
2/4/2002	Ziegler, Terri M	2140-43120 - Highway Dept	15	\$75.00
12/1/2002	Schonert, Douglas R	1001-41110 - County Board	15	\$75.00
4/14/1997	Heaton, Patrick R	2140-43120 - Highway Dept	20	\$200.00
4/21/1997	Ball, Jeffrey M	1001-42110 - Sheriff	20	\$200.00
7/7/1997	Glovich, Kevin S	1001-42110 - Sheriff	20	\$200.00
11/3/1997	Nelson, Tracy D	1001-42110 - Sheriff	20	\$200.00
11/24/1997	Weigel, Annette	2210-44210 - Social Services	20	\$200.00
1/27/1992	Sailer, Korrine A	2210-44210 - Social Services	25	\$225.00
2/24/1992	Stegmiller, Barbara E	2210-44210 - Social Services	25	\$225.00
7/16/1992	Senger, Mary H	1001-42140 - Emergency Mngmnt	25	\$225.00
9/14/1992	Aberle, Linda A	2210-44210 - Social Services	25	\$225.00
9/21/1992	Wentz, Daniel J	1001-42110 - Sheriff	25	\$225.00
4/6/1987	Glatt, Kevin J	1001-41410 - Auditor/Treas/Tax	30	\$250.00
Total Awards				\$3,475.00
Ceremony Costs				\$1,000.00
Total				\$4,475.00

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41410.00111	SALARIES		\$632,725	\$668,613	\$355,691	\$687,523
		\$616,441				
1001.41410.00112	TEMPORARY SERVICES		\$0	\$7,500	\$0	\$7,500
		\$0				
1001.41410.00211	FRINGE BENEFITS		\$0	\$268,776	\$151,232	\$316,657
		\$0				
1001.41410.00341	TRAVEL		\$1,992	\$9,000	\$3,333	\$9,000
		\$4,848				
1001.41410.00373	ORGANIZATIONAL DUES		\$1,938	\$2,000	\$1,500	\$2,000
		\$1,620				
1001.41410.00382	CONTRACTED SERVICES		\$18,388	\$30,000	\$6,960	\$30,000
		\$6,060				
1001.41410.00396	MICROFILMING		\$0	\$2,000	\$0	\$2,000
		\$0				
1001.41410.00411	OFFICE SUPPLIES		\$9,555	\$21,000	\$3,360	\$17,000
		\$11,513				
1001.41410.00424	GAS OIL & FUEL		\$607	\$3,500	\$246	\$2,500
		\$0				
1001.41410.00444	COMPUTER SERVICES		\$40,937	\$65,000	\$8,811	\$65,000
		\$48,666				
1001.41410.00641	FURNITURE & EQUIPMENT		\$13,304	\$12,000	\$2,905	\$12,000
		\$3,529				
1001.41410.00699	DEPRECIATION EXPENSE		\$0	\$0	\$0	\$0
		\$0				
1001.41410.00920	CONTINUING EDUCATION		\$2,140	\$4,000	\$2,049	\$4,500
		\$1,305				
1001.41410.00983	PER DIEM & TRAVEL		\$975	\$1,000	\$754	\$1,000
		\$925				
DEPARTMENT: AUDITOR - 41410		\$694,907	\$722,559	\$1,094,389	\$536,841	\$1,156,680

2017 Auditor/Treasurer/Tax Equalization Budget Narrative

Salaries: No additional staff

Temp Salaries: \$7,500 - Temporary help during tax collections, elections, and to support for assessing staff with possibility of additional township work.
(no change)

Travel: Expenses for assessing staff travel to do assessing work and travel to inspect boat ramps, special assessment projects, etc. Includes out of state travel for staff to attend regional/national assessing, governmental accounting, election, National Association of Counties conferences/training, along with state-wide association meetings.
(no change)

Organizational Dues: Dues for statewide, regional and/or national associations (GFOA, county auditor \$750, treasurer \$750, tax director associations).
(no change)

Contracted Services: Funds for Vanguard Appraisal Services to assist the assessment of properties in Burnt Creek, Riverview and Lincoln Townships; and other additional townships for assessment work. In lieu of additional staff, equipment vehicle, etc.
(no change)

MicrofimingSCANNING: Archival of tax/assessment records for retrieval purposes.
(no change)

Office Supplies: General office supplies used only by this office including TAX STATEMENTS, assessment books, etc.
(\$4,000 decrease)

Gas Oil & Fuel: Fuel/Repairs for assessing vehicle.
(\$1,000 decrease)

Computer Services: Services received from City Info Services Dept and Vanguard CAMA system maintenance.
(no change)

Furniture & Equipment: To continue computer/printer replacement program.
(no change)

Continuing Education: Staff development.
(\$500 increase)

Per Diem: Township assessors mileage reimbursement to pick up and return township assessors books.
(no change)

\$4,500 decrease

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41430.00111	SALARIES		\$1,164,677	\$1,461,387	\$726,760	\$1,462,011
1001.41430.00211	FRINGE BENEFITS	\$1,069,161	\$0	\$595,056	\$287,857	\$612,396
1001.41430.00317	WITNESS & CASE EXPENSES	\$0	\$1,297	\$1,500	\$482	\$1,500
1001.41430.00318	SERVICES & FILING FEES	\$267	\$258	\$400	\$142	\$400
1001.41430.00319	TRANSCRIPTS	\$324	\$1,610	\$2,500	\$1,479	\$2,500
1001.41430.00341	TRAVEL	\$461	\$5,511	\$8,000	\$2,678	\$7,000
1001.41430.00373	ORGANIZATIONAL DUES	\$4,464	\$6,467	\$7,900	\$3,345	\$7,800
1001.41430.00411	OFFICE SUPPLIES	\$4,870	\$15,687	\$15,500	\$9,153	\$15,500
1001.41430.00444	COMPUTER SERVICES	\$12,173	\$12,584	\$12,000	\$2,938	\$12,000
1001.41430.00453	SERVICE AGREEMENTS	\$9,737	\$0	\$0	\$0	\$0
1001.41430.00641	FURNITURE & EQUIPMENT	\$0	\$16,200	\$13,000	\$7,488	\$13,000
1001.41430.00920	CONTINUING EDUCATION	\$12,038	\$595	\$750	\$423	\$750
1001.41430.00921	LEGAL INSTITUTES	\$25	\$1,935	\$2,750	\$1,161	\$2,500
1001.41430.00922	LIBRARY	\$1,665	\$17,928	\$19,000	\$6,955	\$19,750
1001.41430.00923	CONTINGENT FUND	\$14,112	\$0	\$2,000	\$0	\$2,000
1001.41430.00995	PRINCIPAL	\$0	\$0	\$0	\$0	\$0
1001.41430.00997	INTEREST & SERVICE CHARGE	\$0	\$0	\$0	\$0	\$0
DEPARTMENT: STATES ATTORNEY - 41430		\$0	\$0	\$0	\$0	\$0
		\$1,129,296	\$1,244,751	\$2,141,743	\$1,050,861	\$2,159,107

BURLEIGH COUNTY STATE'S ATTORNEY

RICHARD J. RIHA
STATE'S ATTORNEY

July 27, 2016

Burleigh County Board of Commissioners
c/o Clyde Thompson
221 North Fifth Street
Bismarck, North Dakota 58501

Re: 2017 State's Attorney's Office Budget

Dear Commissioners:

Please find enclosed the proposed 2017 budget for the Burleigh County State's Attorney's office. This budget reflects a slight decrease (\$600.00) in the non-salary line items over last year's budget.

I have also included our statistics for the past few years. As you can see, we are anticipating a 5.7% increase in cases between 2015 and 2016. This is a much lower increase than we saw from 2013 to 2014 and 2014 to 2015 (20.8% and 20.4% respectively). While we continue to be short staffed, we do not have enough office space to accommodate additional personnel. I anticipate asking for additional staff once our new office space is completed. As you recall, while we currently have 12 prosecutors, we should have 15 prosecutors based upon our population and case load.

Thank you for your consideration. If you have any questions prior to the budget hearings, please feel free to contact me.

Sincerely,



Richard J. Riha
Burleigh County State's Attorney

Enclosure

RJR/gt

BCSA CASELOAD STATISTICS BY YEAR

YEAR	2012	2013	2014	2015	Jan – Jun 2016	Estimate for 2016
CRIMINAL CASES						
Felony	1303	1393	1634	1847	1035	2070
Misdemeanor	2411	2658	3142	2885	1438	2876
Checks	93	66	67	44	20	40
Citations	344	294	651	1788	954	1908
Revocations	405	464	476 cases / 600 hrs.	552 cases/747 hrs.	80+ cases / 538 hrs	1076 hrs
TOTAL	4556	4875	Total recalculated 6094 using # of rev. hearings Increase of 25% from 2013	7311 Total calculated using # of revocation hearings Increase of 20% from 2014	3985	7970 Est. increase of 9%
CIVIL CASES						
Juvenile Cases	306	288	239	261	88	176
Mental Health/SDI	152 (138 MH cases & 14 SDI - does not include reviewed & not filed)	127 (112 MH cases & 15 SDI - does not include reviewed & not filed)	130 (115 MH cases & 15 SDI – does not include reviewed and not filed)	164 (150 MH cases & 14 SDI – does not include reviewed and not filed)	74 + 14 SDI cases	162 (148 MH cases & 14 SDI)
Child Support	67 (11 new/50 old)	72 (22 new/50 old)	57 (7 new/50 old)	71 (21 New/50 old)	17	84 (34 new/50 old)
Civil Cases	17	23	53	39	28	56
SA Inquiries	32	51	38	47	21	42
REVIEWED CHARGE STATS	Total Reviewed: 5116 Investigations: 369 Reviewed Ave/Mo: 426	Total Reviewed: 5368 Investigations: 397 Reviewed Ave/Mo: 447	Total Reviewed: 6699 Investigations: 376 Reviewed Ave/Mo: 558	Total Reviewed: 8072 Investigations: 520 Reviewed Ave/Mo: 673	Total Reviewed: 4499 / 8998 Investigations: 209 / 418 Reviewed Ave/Mo: 750	
TOTAL CASES (ALL)	5449	5783	6987	8413	4436 (8894 estimated total for 2016)	
NO. OF CASES INCREASE/DECREASE OVER ALL	Increase of 419 cases from 2011	Increase of 334 cases from 2012	Increase of 1204 cases from 2013	Increase of 1426 cases from 2014	Estimated increase of 481 cases from 2015)	

PERCENTAGE	+8.5%	+6%	+ 20.8%	+ 20.4%	+5.7%
------------	-------	-----	---------	---------	-------

Legend:

Felony, Misdemeanor, Check, and Citation cases – Total counts for each classification

Revocation cases – The number of hearings for revocations. This has been listed instead of the number of cases as this did not include prior year pending revocations. The estimate given is only adding another half of the 6 month total for the reason of continued and duplicate hearings

Juvenile cases – This total is for the current year and does not include prior year pending cases as they are not closed until the order expires

Mental Health and Sexually Dangerous Offender cases – Total number of mental health cases. This total does not include petitions reviewed and not approved. Sexually Dangerous Offender cases are up for review each year along with additional cases

Child Support cases – Total is based on any new and ongoing old cases

Civil cases - Total is based on new cases only and does not include prior year open cases

State's Attorney Inquiries - This total is the number of inquiries requested for the current year

Total Reviewed - This total includes all criminal charges (felonies, misdemeanors, checks, citations, and revocations) and attorney reviews, declined charges, follow-up investigation, and deferred prosecution

Investigations - The number of reports reviewed and declined to prosecute

Reviewed Average - Total reviewed by the number of months

Total cases - Overall total including investigations

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41450.00111	SALARIES		\$242,423	\$250,022	\$134,724	\$253,760
		\$228,014				
1001.41450.00112	TEMPORARY SERVICES		\$0	\$0	\$0	\$0
		\$0				
1001.41450.00211	FRINGE BENEFITS		\$0	\$118,883	\$62,265	\$109,060
		\$0				
1001.41450.00341	TRAVEL		\$169	\$400	\$84	\$200
		\$1,133				
1001.41450.00373	ORGANIZATIONAL DUES		\$0	\$0	\$0	\$0
		\$285				
1001.41450.00411	OFFICE SUPPLIES		\$657	\$1,200	\$314	\$800
		\$1,555				
1001.41450.00444	COMPUTER SERVICES		\$381	\$1,000	\$139	\$500
		\$1,075				
1001.41450.00453	SERVICE AGREEMENTS		\$479	\$550	\$0	\$0
		\$419				
1001.41450.00641	FURNITURE & EQUIPMENT		\$0	\$0	\$0	\$0
		\$0				
1001.41450.00909	SHARED PROJECTS		\$0	\$0	\$0	\$0
		\$0				
1001.41450.00920	CONTINUING EDUCATION		\$333	\$500	\$0	\$500
		\$880				
1001.41450.00924	VITAL STATISTICS		\$0	\$0	\$0	\$0
		\$0				
DEPARTMENT: COUNTY RECORDER - 41450		\$233,361	\$244,443	\$372,555	\$197,526	\$364,820

BURLEIGH COUNTY RECORDER

DEBBIE KROSHUS
RECORDER

MELISSA HANSON
ERIN PECK
MELISSA INGRAM
BRANDI CHAPUT

August 2, 2016

2017 Burleigh County Recorder's Office Budget

The General Fund budget projection for the Recorder's office reflects a few changes over last year. After review of my 2016 budget I will decrease Computer Services by \$500. I am also decreasing my General Fund budget for Service Agreement Fees and decreasing my travel line item to \$200. I am not budgeting Furniture & Equipment from General Fund this year. My total General Fund budget before salaries and fringe benefits is a mere \$2,000. I have cut as much as possible from the General Fund Budget.

I am increasing my Preservation Fund (2986) budget just a little. My Travel Line Item (341) will increase by an additional \$2,500 as I am getting more involved at the national level and travel costs have increased. I may send another staff member to take part in the wonderful education opportunities presented at these conferences. I am also increasing my Organization Dues line item (373) to \$800 as the local and national fees have increased for 2017. Continuing Education (920) will increase to \$4,800 as costs to attend conferences have increased. I will continue to repair and replace more book binders in our records room keeping my office supply line item at \$50,000. This will also cover any additional expenses for any other items that need replacing or fixing. My Computer Services line item will increase to \$5,000 to include ITD services and more service on our computer equipment. I am increasing my Service Agreement line item to \$17,000 as our vendors have increased our annual maintenance fees. I will decrease my furniture and equipment line item by \$5,000 as I have replaced most equipment recently, however will keep \$10,000 in this line item in case I need to replace a server or other equipment.

I am projecting our revenue deposited in the preservation fund in 2017 to be approximately **\$48,000**. We should reach that amount this year as we have deposited over \$23,000 in the first six months. Our NDRIN refund this year so far has been just over \$21,000 deposited in the Preservation Fund and is based on membership fees which are not guaranteed. We should have a balance remaining in this fund at the end of 2016 of approximately **\$360,000** after completing another stage of digitizing tract index books and repairing more books.

I have reviewed the Recorder's office revenues for the first half of 2016 and so far we have deposited over **\$256,000** in the General Fund and I predict we will deposit over **\$500,000** by year end. I expect revenues to be approximately the same next year as they have held steady for the past few years. As noted, my annual revenue far exceeds my total budget, including salaries.

I have reviewed my budget with Commissioner Bitner on August 1, 2016.



Debbie Kroshus
Burleigh County Recorder

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41610.00111	SALARIES		\$85,420	\$93,428	\$47,041	\$94,830
1001.41610.00211	FRINGE BENEFITS	\$81,540	\$0	\$43,210	\$23,155	\$45,995
1001.41610.00351	UTILITIES	\$0	\$194,675	\$197,000	\$75,786	\$205,000
1001.41610.00423	SUPPLIES & MATERIALS	\$180,000	\$44,277	\$32,000	\$15,547	\$35,000
1001.41610.00440	CONTRACT JANITOR	\$28,267	\$46,418	\$48,000	\$22,850	\$50,000
1001.41610.00441	BUILDING MAINTENANCE	\$41,148	\$94,147	\$55,000	\$39,837	\$70,000
1001.41610.00442	BLDG OUTSIDE MAINTENANCE	\$45,915	\$23,115	\$22,000	\$6,263	\$30,000
1001.41610.00491	TRIMMING TREES	\$12,508	\$0	\$4,000	\$0	\$4,000
1001.41610.00641	FURNITURE & EQUIPMENT	\$0	\$8,497	\$5,000	\$0	\$2,000
DEPARTMENT: 41610	COURTHOUSE BLDG & GROUNDS -	\$389,378	\$496,549	\$499,638	\$230,479	\$536,825

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41930.00111	SALARIES		\$173,480	\$186,003	\$100,342	\$188,802
1001.41930.00117	EMPLOYEE TERMINATION	\$150,679	\$71,284	\$100,000	\$0	\$100,000
1001.41930.00118	RECLASSIFICATION	\$39,521	\$350	\$2,000	\$350	\$2,000
1001.41930.00211	FRINGE BENEFITS	\$1,900	\$0	\$78,376	\$42,296	\$83,070
1001.41930.00225	LIFE INSURANCE	\$0	\$8,363	\$0	\$0	\$0
1001.41930.00231	RETIREMENT	\$7,216	\$1,172,627	\$0	\$0	\$0
1001.41930.00241	WORKMENS COMP	\$1,146,325	\$68,411	\$115,000	\$109,661	\$100,000
1001.41930.00251	UNEMPLOYMENT COMP	\$58,545	\$580	\$5,000	\$0	\$5,000
1001.41930.00341	TRAVEL	\$3,659	\$846	\$1,400	\$70	\$1,000
1001.41930.00373	ORGANIZATIONAL DUES	\$133	\$440	\$550	\$150	\$550
1001.41930.00382	CONTRACTED SERVICES	\$485	\$10,632	\$13,040	\$120	\$5,540
1001.41930.00411	OFFICE SUPPLIES	\$7,544	\$5,188	\$6,000	\$3,032	\$6,000
1001.41930.00444	COMPUTER SERVICES	\$8,953	\$2,478	\$3,000	\$95	\$3,000
1001.41930.00641	FURNITURE & EQUIPMENT	\$3,507	\$1,490	\$0	\$0	\$1,000
1001.41930.00914	EMPLOYEE GRIEVANCE	\$2,488	\$0	\$3,000	\$0	\$3,000
1001.41930.00920	CONTINUING EDUCATION	\$0	\$1,341	\$2,000	\$439	\$1,500
1001.41930.00930	TUITION REIMBURSEMENT	\$925	\$5,524	\$7,500	\$2,118	\$7,000
1001.41930.00944	RISK MANAGEMENT	\$17,104	\$1,058	\$1,500	\$288	\$1,500
1001.41930.00946	ADVERTISING	\$1,526	\$4,414	\$5,000	\$3,808	\$5,000
		\$5,295				
DEPARTMENT: HUMAN RESOURCES - 41930		\$1,455,805	\$1,528,505	\$529,369	\$262,768	\$513,962

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41980.00111	SALARIES		\$172,459	\$176,919	\$95,883	\$180,731
1001.41980.00211	FRINGE BENEFITS	\$138,359	\$0	\$70,326	\$38,006	\$74,283
1001.41980.00341	TRAVEL	\$0	\$3,041	\$3,000	\$2,758	\$4,000
1001.41980.00362	PRINTING	\$1,584	\$590	\$1,000	\$314	\$1,000
1001.41980.00373	ORGANIZATIONAL DUES	\$1,153	\$655	\$400	\$1,189	\$1,000
1001.41980.00382	CONTRACTED SERVICES	\$730	\$971	\$1,316	\$0	\$716
1001.41980.00411	OFFICE SUPPLIES	\$30	\$3,157	\$6,500	\$1,208	\$6,500
1001.41980.00415	POSTAGE	\$6,768	\$0	\$500	\$0	\$500
1001.41980.00424	GAS OIL & FUEL	\$22	\$2,502	\$3,000	\$991	\$3,000
1001.41980.00444	COMPUTER SERVICES	\$2,211	\$1,501	\$2,500	\$335	\$1,500
1001.41980.00641	FURNITURE & EQUIPMENT	\$1,996	\$255	\$10,000	\$0	\$10,000
1001.41980.00699	DEPRECIATION EXPENSE	\$2,881	\$0	\$0	\$0	\$0
1001.41980.00920	CONTINUING EDUCATION	\$0	\$1,470	\$2,500	\$1,363	\$2,500
1001.41980.00939	PLANNING	\$1,584	\$0	\$0	\$0	\$0
		\$0			\$0	\$0
DEPARTMENT: PLANNING - 41980		\$157,319	\$186,601	\$277,961	\$142,048	\$285,730

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.42110.00111	SALARIES		\$3,308,085	\$3,690,943	\$1,915,984	\$3,733,595
1001.42110.00112	TEMPORARY SERVICES	\$3,137,844	\$0	\$3,000	\$0	\$3,000
1001.42110.00211	FRINGE BENEFITS	\$3,123	\$0	\$1,448,001	\$767,176	\$1,585,036
1001.42110.00314	MEDICAL FEES	\$0	\$25,780	\$9,800	\$5,303	\$9,800
1001.42110.00341	TRAVEL	\$16,474	\$13,682	\$17,000	\$4,624	\$17,000
1001.42110.00345	EXTRADITIONS	\$7,755	\$8,453	\$17,000	\$7,184	\$14,500
1001.42110.00351	UTILITIES	\$3,955	\$38,863	\$70,000	\$25,054	\$66,350
1001.42110.00373	ORGANIZATIONAL DUES	\$22,244	\$2,424	\$3,500	\$947	\$3,100
1001.42110.00381	REPAIRS & MAINTENANCE	\$3,281	\$92,296	\$106,700	\$50,978	\$101,250
1001.42110.00393	TOWING	\$78,660	\$4,380	\$5,000	\$2,235	\$6,200
1001.42110.00396	MICROFILMING	\$3,545	\$0	\$0	\$0	\$0
1001.42110.00411	OFFICE SUPPLIES	\$0	\$39,762	\$42,300	\$14,996	\$42,300
1001.42110.00422	CLOTHING & UNIFORMS	\$37,576	\$23,112	\$24,000	\$7,692	\$24,000
1001.42110.00423	SUPPLIES & MATERIALS	\$28,340	\$604	\$2,500	\$129	\$2,500
1001.42110.00424	GAS OIL & FUEL	\$0	\$128,596	\$151,500	\$35,875	\$131,500
1001.42110.00425	PATROL CAR EQUIPMENT	\$136,737	\$60,350	\$76,250	\$29,209	\$76,250
1001.42110.00426	BULLET PROOF VESTS	\$42,853	\$9,766	\$10,500	\$750	\$10,500
1001.42110.00427	GUNS & CRIME SUPPLIES	\$9,652	\$33,068	\$33,750	\$9,323	\$33,750
1001.42110.00440	CONTRACT JANITOR	\$28,429	\$2,563	\$4,200	\$1,629	\$4,200
1001.42110.00441	BUILDING MAINTENANCE	\$0	\$4,412	\$5,000	\$2,141	\$13,000
1001.42110.00442	BLDG OUTSIDE MAINTENANCE	\$0	\$4,646	\$5,000	\$580	\$5,000
1001.42110.00444	COMPUTER SERVICES	\$0	\$44,864	\$31,500	\$19,495	\$42,950
1001.42110.00453	SERVICE AGREEMENTS	\$26,148	\$21,426	\$39,500	\$13,924	\$35,350
1001.42110.00454	POLICE RANGE MAINTENANCE	\$20,626	\$1,477	\$3,500	\$1,400	\$2,000
		\$1,998				

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.42110.00460	RADIO SERVICE AGREEMENT	\$0	\$0	\$0	\$0	\$0
1001.42110.00641	FURNITURE & EQUIPMENT	\$12,546	\$1,772,811	\$36,200	\$2,020	\$34,500
1001.42110.00643	DIVE/RESCUE EQUIPMENT	\$6,754	\$7,000	\$8,500	\$7,000	\$8,500
1001.42110.00661	VEHICLES	\$147,249	\$183,807	\$220,000	\$170,642	\$209,800
1001.42110.00859	CHAPLAINCY COUNSELING	\$6,500	\$6,500	\$5,000	\$5,000	\$5,000
1001.42110.00862	MISDEMEANOR PROBATION	\$0	\$0	\$0	\$0	\$24,000
1001.42110.00920	CONTINUING EDUCATION	\$14,425	\$15,885	\$15,900	\$3,640	\$16,900
1001.42110.00923	CONTINGENT FUND	\$12,754	\$9,564	\$10,500	\$4,877	\$10,500
1001.42110.00927	TELETYPE	\$5,112	\$5,140	\$4,400	\$170	\$4,800
1001.42110.00928	ANIMAL CARE	\$0	\$0	\$1,750	\$1,420	\$4,800
1001.42110.00929	CORONER CALLS & RETAINER	\$57,727	\$57,006	\$78,275	\$34,903	\$78,275
1001.42110.00954	PROBATION FEES	\$0	\$0	\$0	\$0	\$0
1001.42110.00956	SWAT	\$5,400	\$5,400	\$5,400	\$5,400	\$8,000
1001.42110.00959	ANIMAL IMPOUND	\$49	\$0	\$1,500	\$0	\$1,500
1001.42110.00976	REWARD	\$0	\$0	\$500	\$0	\$500
1001.42110.00977	YOUTH WORKS	\$0	\$0	\$0	\$0	\$51,010
DEPARTMENT: SHERIFF - 42110		\$3,877,754	\$5,931,720	\$6,188,369	\$3,151,700	\$6,421,216

2017 Sheriff's Department Budget Line Item Descriptions

1001-42110

345	Extraditions	- 2,500	reduce due to expenditures
351	Utilities	- 3,650	reduce due to actual expenses
373	Organization Dues	- 400	reduce due to actual expenses
381	Repairs/Maint Vehicles	- 5,450	reduction in costs
393	Towing	+ 1,200	increase in fees per tow
424	Gas	- 20,000	decrease in cost per gallon
441	Bldg Maint	+ 8,000	replace lights in shop
444	Computer Serve	+ 11,450	increase State fees fiber lines
453	Service Agree	- 4,150	transferred computer costs
454	Police Range	- 1,500	State range now in use
641	Furn/equip	- 1,700	reduction in replacements
661	Vehicles	- 10,200	reduce in vehicles purchased
920	Continue Educa	+ 1,000	fees for classes
927	Teletype	+ 400	increased State fees
928	Animal Care	+ 3,050	2 nd dog, additional supplies
956	SWAT	+ 2,600	increase costs to operate
862	Misd Probation	+ 24,000	transfer from Jail (same \$'s)
977	Youthworks	+ 51,010	transfer from Jail (\$ 1000 add)

2017 Sheriff's Department Revenue Budget – Projected

1001		
34210-000	Civil fees collected	\$ 166,326
	Civil mileage	\$ 44,947
	Executions commissions	\$ 38,451
	Mobile Home Tax fees	\$ 3,680
34280-000	Witness fees	\$ 350
	Extraditions, reimbursements	\$ 4,500
34220-000	Policing Contract- McLean Bottoms	\$ 13,000
	State/Fed Alcohol Enforcement	\$ 5,130
	Game & Fish River Patrol	\$ 6,000
	State/Fed Seat Belt Enforcement	\$ 7,020
	High Intensity Drug Grant	\$ 12,000
	Distracted Driver Grant	\$ 3,240
	Radar Grant	\$ 1,500
	Off Site Underage Alcohol	\$ 4,590
	Mileage Reimbursements	\$ 2,425
34290-000	Deputies Hire-out	\$ 2,000
	Report Copies	\$ 1,200
	Fireworks Permits	\$ 600

	Sale of abandoned property	\$ 9,300
	Vehicle Impound Fees	\$ 2,500
	24/7 Sobriety Program	\$ 48,500
34230-000	Federal Grant-Vests	\$ 5,250
36410-000	Sale of Old Squad Cars	\$ 16,500
	Insurance Coverage from Accidents	\$ 17,350
	TOTAL:	\$ 416,359

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.42120.00111	SALARIES	\$1,918,903	\$2,042,055	\$2,588,137	\$1,267,094	\$3,874,366
1001.42120.00112	TEMPORARY SERVICES	\$0	\$0	\$0	\$0	\$14,600
1001.42120.00211	FRINGE BENEFITS	\$0	\$0	\$1,193,720	\$568,023	\$1,848,851
1001.42120.00314	MEDICAL FEES	\$0	\$0	\$11,750	\$6,642	\$13,950
1001.42120.00328	INSURANCE	\$0	\$0	\$0	\$0	\$48,000
1001.42120.00341	TRAVEL	\$613	\$627	\$4,500	\$1,438	\$4,500
1001.42120.00351	UTILITIES	\$0	\$0	\$0	\$0	\$190,080
1001.42120.00373	ORGANIZATIONAL DUES	\$0	\$0	\$500	\$100	\$500
1001.42120.00381	REPAIRS & MAINTENANCE	\$25,849	\$43,844	\$38,500	\$13,798	\$38,500
1001.42120.00411	OFFICE SUPPLIES	\$9,441	\$7,214	\$14,500	\$8,690	\$18,500
1001.42120.00412	INMATE SUPPLIES	\$19,260	\$12,383	\$11,000	\$7,599	\$23,000
1001.42120.00422	CLOTHING & UNIFORMS	\$12,033	\$10,868	\$16,000	\$5,547	\$33,750
1001.42120.00424	GAS OIL & FUEL	\$0	\$0	\$1,800	\$65	\$2,500
1001.42120.00425	PATROL CAR EQUIPMENT	\$0	\$0	\$2,000	\$0	\$2,000
1001.42120.00427	GUNS & CRIME SUPPLIES	\$0	\$0	\$0	\$0	\$1,500
1001.42120.00428	PRISONER LAUNDRY	\$31,684	\$58,108	\$54,300	\$26,335	\$54,300
1001.42120.00440	CONTRACT JANITOR	\$0	\$0	\$0	\$0	\$6,000
1001.42120.00442	BLDG OUTSIDE MAINTENANCE	\$0	\$0	\$0	\$0	\$10,000
1001.42120.00444	COMPUTER SERVICES	\$0	\$0	\$5,000	\$0	\$15,000
1001.42120.00453	SERVICE AGREEMENTS	\$13,482	\$12,089	\$25,650	\$17,264	\$32,350
1001.42120.00641	FURNITURE & EQUIPMENT	\$15,835	\$6,301	\$14,400	\$2,740	\$12,250
1001.42120.00661	VEHICLES	\$0	\$0	\$6,000	\$0	\$8,000
1001.42120.00811	HOME LAND SECURITY GRANT	\$0	\$0	\$0	\$0	\$0
1001.42120.00859	CHAPLAINCY COUNSELING	\$0	\$0	\$2,500	\$2,500	\$3,500

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.42120.00860	INMATE MEDICAL CARE		\$59,492	\$151,000	\$17,931	\$108,000
		\$74,160				
1001.42120.00861	INMATE BOARD		\$311,212	\$342,500	\$149,738	\$671,932
		\$302,315				
1001.42120.00862	MISDEMEANOR PROBATION		\$24,000	\$24,000	\$12,000	\$0
		\$24,000				
1001.42120.00865	INMATE HOUSING		\$723,882	\$455,000	\$419,875	\$390,000
		\$288,087				
1001.42120.00920	CONTINUING EDUCATION		\$3,195	\$7,850	\$485	\$11,750
		\$5,424				
1001.42120.00927	TELETYPE		\$0	\$3,950	\$170	\$4,800
		\$0				
1001.42120.00977	YOUTH WORKS		\$43,936	\$50,010	\$25,005	\$0
		\$43,936				
DEPARTMENT: DETENTION CENTER - 42120		\$2,785,021	\$3,359,206	\$5,024,567	\$2,553,039	\$7,442,479

2017 Detention Revenue Projections

1001

34250-000	Work Release Fees	\$	35,100
	Intoxification Management	\$	3,600
	Prisoner Board Fees	\$	1,222,500
34290-000	Social Security Rewards	\$	6,000
	Misc Fees	\$	3,500
	Self Pay Medical	\$	7,600
	Self Pay Postage	\$	500
	GRAND TOTAL	\$	4,278,950 1,278,800

2017 Burleigh - Morton Counties Detention Center

BUDGET PROPOSAL

1001-42120	Burleigh Total Budget	Burleigh Morton Shared Budget
111 Salary	\$3,874,828	\$3,182,948
112 Temp Serv	\$14,600	\$14,600
211 Fringe	\$1,809,391	\$1,501,995
314 Employ Med	\$13,950	\$13,950
341 Travel	\$4,500	\$4,500
351 Utilities	\$190,080	\$190,080
373 Org Dues	\$500	\$500
381 Repairs/Maint	\$38,500	\$32,000
411 Office Supp	\$18,500	\$16,500
412 Inmate Supp	\$23,000	\$17,250
422 Cloth/Uniform	\$33,750	\$33,750
424 Gas	\$2,500	\$2,200
425 Veh Equip	\$2,000	\$2,000
427 Crime Supp	\$1,500	\$1,500
428 Inmate Laundry	\$54,300	\$42,500
440 Janitorial	\$6,000	\$6,000
442 Outside Bldg Maint	\$10,000	\$10,000
444 Comp Serv	\$15,000	\$15,000
453 Serv Agree	\$32,350	\$24,263
641 Furn/Equip	\$12,250	\$12,250
661 Veh	\$8,000	\$8,000
859 Chaps Council	\$3,500	\$2,650
860 Inmate Medical	\$108,000	\$81,000
861 Inmate Board	\$671,932	\$593,308
865 Inmate Housing	\$390,000	\$0
920 Cont Educ	\$11,750	\$11,750
927 Teletype	\$4,800	\$4,800
Bldg Insurance	\$48,000	\$48,000
	7,403,481	\$5,873,294

1530,187

2017 BURLEIGH-MORTON COUNTIES DETENTION CENTER

BUDGET

<u>BURLEIGH SHARE</u>	<u>BUDGET</u>	<u>MORTON SHARE</u>
	\$ 7,403,481	
	- 3 months and line Item = \$ 1,530,186	
\$ 1,530,186		
	= \$ 5,873,295	
+		
\$ 4,346,238	74 %	
	26 %	\$ 1,527,057
-	Less Revenue	-
	\$ 1,125,500	
\$ 832,870	74 %	
	26 %	\$ 292,630
=		=
<u>\$ 5,043,554</u>	TOTALS	<u>\$ 1,234,427</u>

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.42140.00111	SALARIES		\$82,450	\$128,443	\$45,954	\$130,395
		\$107,435				
1001.42140.00211	FRINGE BENEFITS		\$0	\$61,800	\$19,246	\$65,805
		\$0				
1001.42140.00341	TRAVEL		\$1,513	\$3,000	\$463	\$3,000
		\$981				
1001.42140.00356	TELEPHONE		\$4,046	\$5,500	\$1,728	\$5,500
		\$3,931				
1001.42140.00362	PRINTING		\$0	\$1,000	\$0	\$1,000
		\$0				
1001.42140.00373	ORGANIZATIONAL DUES		\$60	\$300	\$30	\$300
		\$205				
1001.42140.00381	REPAIRS & MAINTENANCE		\$103	\$1,000	\$50	\$1,000
		\$982				
1001.42140.00411	OFFICE SUPPLIES		\$995	\$3,500	\$274	\$3,500
		\$1,382				
1001.42140.00415	POSTAGE		\$0	\$150	\$0	\$150
		\$197				
1001.42140.00424	GAS OIL & FUEL		\$940	\$1,500	\$317	\$1,500
		\$1,263				
1001.42140.00444	COMPUTER SERVICES		\$773	\$1,500	\$55	\$1,500
		\$807				
1001.42140.00641	FURNITURE & EQUIPMENT		\$0	\$1,000	\$0	\$1,000
		\$0				
1001.42140.00809	GRANT MATCH		\$0	\$10,000	\$0	\$10,000
		\$0				
1001.42140.00920	CONTINUING EDUCATION		\$527	\$1,000	\$30	\$1,000
		\$705				
1001.42140.00945	EMERGENCY FUND		\$14,177	\$50,000	\$0	\$50,000
		\$0				
DEPARTMENT: EMERGENCY MANAGEMENT - 42140		\$117,888	\$105,583	\$269,693	\$68,146	\$275,650

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.44120.00382	CONTRACTED SERVICES		\$128,425	\$177,473	\$74,530	\$185,640
		\$114,501				
DEPARTMENT: COUNTY NURSE - 44120		\$114,501	\$128,425	\$177,473	\$74,530	\$185,640

**JOINT POWERS AGREEMENT
FOR PROVISION OF PUBLIC HEALTH SERVICES**

THIS AGREEMENT is between the City of Bismarck (Bismarck) and Burleigh County (Burleigh) collectively known as the "Parties".

PRELIMINARY STATEMENT

Bismarck is a home rule city organized and operated under a Home Rule Charter pursuant to Chapter 40-05.1, North Dakota Century Code. Burleigh County (Burleigh) is a county organized and operated pursuant to Title 11 of the North Dakota Century Code.

The Parties have the authority to enter into a Joint Powers Agreement pursuant to Section 54.40.3-01, North Dakota Century Code and Article VII, Section 10 of the North Dakota Constitution. The Parties each have the authority to provide public health services.

FOR VALUABLE CONSIDERATION and pursuant to NDCC Chapter 54-40.3, Article VII, Section 10, North Dakota Constitution, and NDCC Section 23-35-04 which allows Burleigh and Bismarck to enter into an agreement to provide health services to Burleigh and the cities throughout Burleigh which do not have a public health unit, the parties agree as follows (the "Agreement"):

1. Purpose. Burleigh and Bismarck hereby enter into this Agreement in accordance with state statute to provide public health services in Burleigh and in the cities throughout Burleigh which do not have a public health unit.
2. Authority. Bismarck has the authority under NDCC Chapter 23-25 to form and operate a public health department and to provide public health services. Burleigh has the authority under NDCC Section 23-35-04(2) to enter into an agreement, with a city public health department, that complies with NDCC Chapter 54-40.3, for the provision of health services within the county and in cities throughout the county which do not have public health services. The Parties, pursuant to the authority contained in NDCC Chapter 54-40.3 and North Dakota Constitution Article VII, Section 10 and the above listed sections hereby enter into this Agreement for the provision of health services in Burleigh and cities in Burleigh that do not have public health services.
3. Financial Administration. Burleigh will pay to Bismarck the annual sum of \$185,140 to be billed in equal monthly payments, in return for the provision of services by Bismarck-Burleigh Public Health as set forth below. In addition to the annual sum listed above, Burleigh agrees to contribute \$500.00 for 2017 to be used for emergency medications for the uninsured. Bismarck-Burleigh Public Health will

bill Burleigh for the emergency medicine contribution in the first billing statement under this agreement.

4. Contracts. All contracts, grant applications, or grant acceptances regarding the normal operations of Bismarck-Burleigh Public Health shall be approved by Bismarck. Any grant funds awarded to Bismarck-Burleigh Public Health shall be applied to programs for the benefit of both rural Burleigh and Bismarck residents.
5. General Administration-Committee. The general administration of this Agreement shall be under the supervision of a committee (the Committee) made up of the Burleigh County Auditor, the Bismarck City Administrator and the Director of Bismarck-Burleigh Public Health. The Committee is not an independent entity. It is an administrative entity without separate legal existence from its constituent members. The committee shall have no decision making authority with regard to the operation of Bismarck-Burleigh Public Health. The committee's primary responsibility shall be mediating and addressing any issues that may arise in the provision of services under this Agreement. Reports concerning the proposed disposition of issues arising under this Agreement shall be reported to each governing body for final disposition.
6. Services. Under this Agreement, public health services provided in rural Burleigh County by Bismarck-Burleigh Public Health will include, but are not be limited to, the following services:
 - A. Adult and Child Health Assessments and Well Baby Clinics to include rural Burleigh residents seen at the office site. Programs offered onsite include: Health Tracks, Office Nurse Visits, Optimal Pregnancy Outcome Program, cholesterol and blood pressure screenings, and foot care clinics.
 - B. School Health Services for County Schools may include:
 - Development and review of health plans for students with chronic conditions as needed or requested by schools.
 - Review of student immunization records in accordance with state law.
 - Flu vaccine offered to school staff and students.
 - Yearly vision screening for students.
 - Emergency first aid when on premises.
 - Rapid inspection of illness or injury upon request.
 - Annual height, weight, and blood pressure as requested by County schools.
 - Hearing screenings for appropriate ages as requested.
 - Health and food allergy education in schools upon request.
 - Participation in annual health fairs as requested.
 - Referrals to community resources as needed.

- C. Blood pressure screening clinics as requested for community events in rural Burleigh.
- D. Home Health Care: Home health nursing services are provided on a sliding fee scale to residents in Burleigh County. These services include scheduled nurse visits and referrals to appropriate resources for those with additional needs.
- E. Immunization/Flu Clinics:
Burleigh residents will be seen at regular immunization clinics held at Public Health. Flu clinics will be offered to Burleigh County residents at schools and senior centers.
- F. Baby and Mother Beyond Birth Education (BAMBBE): Nurses provide phone calls and home visits within 1-2 weeks of infant's birth as requested by the infant's mother. Visits are to assess both the baby and mother, assist with health concerns, and promote breastfeeding.
- G. Public Health Education:
 - 1) Speaking for various clubs, organizations, etc. available upon request.
 - 2) Cardio-Pulmonary-Resuscitation (CPR) classes available upon request for County employees.
 - 3) Worksite wellness education is offered to County employees. Public Health serves the Burleigh County Sheriff's Department for annual physicals which include assessments/physicals and blood work. Flu vaccine is offered to all County employees during flu season and County employees have access to a License Registered Dietician for nutrition education if needed.
- H. Public Health Nurses are preceptors for nursing students from the colleges of nursing.
- I. Tuberculosis screening and management of positive cases.
- J. Case management for Ryan White (HIV positive) clients.
- K. Registered dietician services for presentations, individual education, and assessments.
- L. Tobacco prevention and cessation services including public speaking and smoking cessation services upon request and tobacco policy enforcement and compliance efforts.
- M. Confidential STD/HIV/Hepatitis C testing and counseling to all residents.
- N. Child passenger safety seat program available by appointment at Bismarck-Burleigh Public Health.
- O. Emergency planning and medication distribution for catastrophic and/or disaster situations.

- P. Emergency medication assistance available on a case by case basis.
- Q. Women's Way breast and cervical cancer screening assistance available for individuals meeting age, income, and insurance guidelines.
- R. Case management and patient navigation services for Burleigh County residents.
- S. Administrative oversight of public health programs and services from the Director of Public Health.
- T. Administrative oversight of nursing scope of practice and compliance from the Community Health Nurse Manager.
- U. Office support, medical billing and financial management services for all programs.
- V. Mileage reimbursement for services performed in rural Burleigh areas.
- W. Nursing and office supplies, computer, phone and postage supplies for use in serving rural Burleigh County residents.
- X. Pro-rated cost share for the Health Officer Contract.

7. Relationship of Parties: This Agreement shall not be construed to create any form of any employment relationship between Burleigh and Bismarck-Burleigh Public Health, or any person designated by Bismarck-Burleigh Public Health under the provisions of this Agreement. It is the intention of the parties hereto to maintain separate and distinct organizations, and Bismarck-Burleigh Public Health through its designated employees shall at all times be acting as an independent contractor in providing services to and for the benefit of Burleigh. Bismarck-Burleigh Public Health shall be responsible to control and supervise all of its employees and to pay compensation to or for the employees of all wages, salaries, taxes, withholding payments, fees, as well as other benefits or compensation to any pension or retirement plans. Bismarck-Burleigh Public Health shall not claim that Burleigh is responsible for the payment of any of the foregoing payments, withholdings, contributions, or taxes in relationship to its designated employees.
8. Effective Date. This Agreement shall become effective upon signature of all of the parties.
9. Term. The term of this Agreement is from **January 1, 2017 through December 31, 2017** subject to cancellation by either Burleigh County or the City of Bismarck upon 60 days' notice.
10. This Agreement supersedes and replaces the AGREEMENT FOR PROVISION OF PUBLIC HEALTH SERVICES FOR BURLEIGH COUNTY BY THE CITY OF BISMARCK PUBLIC HEALTH or any other agreement for the provision of public health services currently in affect between the Parties.

BURLEIGH COUNTY

Dated this _____ day of _____, 20__

Brian Bitner, Chairman
Burleigh County Commission

Attest: _____
Kevin J. Glatt
Burleigh County Auditor/Treasurer

CITY OF BISMARCK

Dated this _____ day of _____, 20__

Michael C. Seminary, President
Board of Bismarck City Commissioners
City of Bismarck

Renae A. Moch, Director
Bismarck-Burleigh Public Health

Attest: _____
Keith Hunke
City Administrator
City of Bismarck

2017 BURLEIGH COUNTY BUDGET PUBLIC HEALTH SERVICES

ATTACHMENT A

POPULATION INFORMATION

The estimated population of Burleigh County as of July 1, 2016 is 95,328 which is a 2.51% increase from July 1, 2015 (92,991) and an increase of 17.24% from the 2010 US Census Bureau population of 81,308.

The Estimated population of the City of Bismarck as of July 1, 2016 is 72,545 an increase of 2.51% from July 1, 2015 (70,766) and an increase of 18.40% from the 2010 US Census Bureau estimated population of 61,272.

For the Fiscal Year of 2016, Bismarck-Burleigh Public Health conservatively requests \$185,640 to efficiently serve the residents of Burleigh County.

BUDGET ITEM DESCRIPTION	AMOUNT
Community Health Nursing Staff Salary/Fringe (6 FTE @ 20%)	\$ 117,037
Burleigh County School Nursing Services 2015-2016 School Year 8 hours/week X \$29/hr X 52 weeks =	\$ 12,064
Community Health Nurse - Home Health (16 hrs/week X 52 weeks x \$29/hour)	\$ 24,128
Nurse Manager - 5% salary/fringe	\$ 5,507
Director of Public Health - 5% salary/fringe	\$ 7,161
2 Office Assistants Patient Scheduling & Registration & Clerical - 5% salary/fringe	\$ 2,776
Medical Billing Specialists - 5% salary/fringe	\$ 3,616
Grant/Contract Technician - 5% salary/fringe	\$ 3,451
Mileage to serve Burleigh County Residents = 500 miles/monthX12 mo=6000 mi X .54/mile=	\$ 3,240
Nursing/Office Supplies, Computer Upgrades, Phone/Postage/EHR Licensure	\$ 2,800
Health Officer Fees	\$ 3,360
<i>The Health Officer acts as the medical officer for Burleigh County, & provides oversight & consultation on all programs provided to Burleigh County through Bismarck-Burleigh Public Health. The Health Officer verifies program compliance with the standards for public health agencies as set by the ND Department of Health.</i>	
Emergency Medications for Burleigh County Residents <i>Medications and/or medical supplies for uninsured residents in Burleigh County in need emergent assistance with medications due to the inability to pay. The nurse manager determines which clients are eligible to receive assistance by evaluating the need on a case-by-case basis.</i>	\$500
TOTAL CONTRACT AMOUNT FOR 2017	\$185,640

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.45130.00351	UTILITIES	\$0	\$0	\$0	\$0	\$100
1001.45130.00382	CONTRACTED SERVICES	\$5,184	\$5,316	\$6,400	\$1,194	\$17,000
1001.45130.00423	SUPPLIES & MATERIALS	\$0	\$0	\$5,000	\$81	\$2,400
1001.45130.00609	CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$2,400
1001.45130.00916	BOAT LANDING	\$8,810	\$666	\$5,000	\$0	\$4,300
DEPARTMENT: STECKEL BOAT RAMP - 45130		\$13,994	\$5,987	\$16,400	\$1,275	\$26,200

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.45140.00351	UTILITIES		\$394	\$800	\$336	\$600
		\$394				
1001.45140.00382	CONTRACTED SERVICES		\$6,649	\$9,000	\$1,472	\$18,600
		\$6,638				
1001.45140.00423	SUPPLIES & MATERIALS		\$479	\$1,000	\$81	\$2,500
		\$0				
1001.45140.00609	CAPITAL OUTLAY		\$0	\$125,000	\$0	\$5,000
		\$1,871				
1001.45140.00916	BOAT LANDING		\$302	\$5,000	\$0	\$2,800
		\$5,324				
DEPARTMENT: KIMBALL BOTTOMS BOAT RAMP - 45140		\$14,227	\$7,824	\$140,800	\$1,888	\$29,500

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.45150.00351	UTILITIES		\$1,340	\$2,150	\$712	\$1,500
		\$1,423				
1001.45150.00382	CONTRACTED SERVICES		\$7,497	\$12,000	\$1,750	\$13,200
		\$8,731				
1001.45150.00423	SUPPLIES & MATERIALS		\$691	\$2,000	\$81	\$2,200
		\$402				
1001.45150.00609	CAPITAL OUTLAY		\$2,100	\$15,000	\$0	\$3,300
		\$98,581				
1001.45150.00916	BOAT LANDING		\$32,500	\$5,000	\$149	\$1,900
		\$396				
DEPARTMENT: KNIEFEL BOAT RAMP - 45150		\$109,533	\$44,127	\$36,150	\$2,692	\$22,100

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.45160.00351	UTILITIES		\$361	\$300	\$155	\$350
		\$334				
1001.45160.00382	CONTRACTED SERVICES		\$2,250	\$4,500	\$221	\$2,250
		\$1,950				
1001.45160.00423	SUPPLIES & MATERIALS		\$0	\$500	\$0	\$1,000
		\$0				
1001.45160.00609	CAPITAL OUTLAY		\$0	\$1,000	\$0	\$500
		\$0				
1001.45160.00916	BOAT LANDING		\$169	\$500	\$0	\$5,000
		\$0				
DEPARTMENT: MITCHELL LAKE - 45160		\$2,284	\$2,786	\$6,800	\$376	\$9,100

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.45170.00351	UTILITIES		\$328	\$300	\$137	\$300
		\$328				
1001.45170.00382	CONTRACTED SERVICES		\$1,550	\$3,000	\$875	\$3,000
		\$1,800				
1001.45170.00423	SUPPLIES & MATERIALS		\$3,457	\$1,000	\$20	\$1,000
		\$0				
DEPARTMENT: DRISCOLL SIBLEY PARK - 45170		\$2,128	\$5,335	\$4,300	\$1,032	\$4,300

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.45180.00988	CITY PARKS		\$123,490	\$218,700	\$218,700	\$238,000
		\$192,282				
DEPARTMENT: CITY RECREATION - 45180		\$192,282	\$123,490	\$218,700	\$218,700	\$238,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.45190.00351	UTILITIES		\$527	\$500	\$220	\$600
		\$527				
1001.45190.00382	CONTRACTED SERVICES		\$4,866	\$9,000	\$1,293	\$13,900
		\$4,733				
1001.45190.00423	SUPPLIES & MATERIALS		\$76	\$500	\$81	\$2,200
		\$0				
1001.45190.00609	CAPITAL OUTLAY		\$0	\$15,000	\$0	\$1,900
		\$0				
1001.45190.00916	BOAT LANDING		\$302	\$5,000	\$0	\$3,300
		\$1,136				
DEPARTMENT: MCLEAN BOAT RAMP - 45190		\$8,396	\$5,771	\$30,000	\$1,593	\$21,900

County of Burleigh

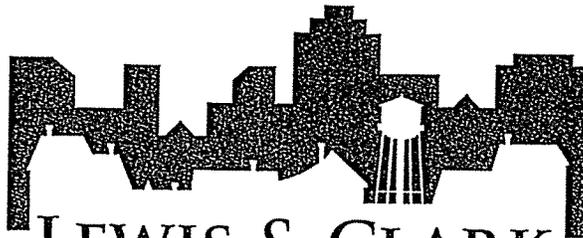
2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.45195.00351	UTILITIES	\$0	\$0	\$0	\$0	\$100
1001.45195.00382	CONTRACTED SERVICES	\$2,254	\$2,389	\$3,500	\$989	\$3,800
1001.45195.00423	SUPPLIES & MATERIALS	\$0	\$1	\$500	\$81	\$1,500
1001.45195.00609	CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$1,100
DEPARTMENT: SWENSON PARK - 45195		\$2,254	\$2390	\$4,000	\$1,070	\$6,500

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.49070.00943	R C & D		\$68,291	\$77,792	\$77,792	\$87,601
1001.49070.00947	DAKOTA PRAIRE RC&D	\$60,079	\$1,200	\$1,200	\$1,200	\$1,200
1001.49070.00948	CHAMBER OF COMMERCE	\$1,200	\$5,000	\$5,000	\$5,000	\$5,000
		\$5,000				
DEPARTMENT: COUNTY ADVERTISING - 49070		\$66,279	\$74,491	\$83,992	\$83,992	\$93,801



LEWIS & CLARK
REGIONAL DEVELOPMENT COUNCIL

www.lewisandclarkrdc.org

200 1st Avenue NW—Suite 100
Mandan, ND 58554

Billed To:

Kevin Glatt, County Auditor
Burleigh County
P.O. Box 5518
Bismarck, ND 58502-5518

*The following is a description of services rendered and/or supplies furnished.
Please process this claim at your earliest convenience.
Prompt remittance will be greatly appreciated.*

DATE	DESCRIPTION	AMOUNT
07/20/2016	County Contribution to Lewis & Clark Regional Development Council for Period January 1, 2017 to December 31, 2017 <i>This is Not A Bill. For Budget Purposes Only.</i>	\$87,600.86

AMOUNT DUE

87 600 86



July 20, 2016

Mr. Brian Bittner, Chair
Burleigh County Commission
751 80th Street SE
Bismarck, ND 58501-8637

Dear Mr. Bittner:

Enclosed is a notice of your county's membership dues for 2017, which is due payable by January 15, 2017. Dues are based upon the equivalent of 0.2 mills, a policy that has remained unchanged for 30 years.

New programs combined with continued success of existing programs have resulted in levels of success not seen in many years. The Council provided or directly obtained more than \$2.5 million in grants and loans for projects in our 10-county area during 2015. That represents the 28th consecutive year in which the Council has delivered more than \$1 million to the region, and it was the third highest single-year the Council has ever provided. Add the \$3.7 million delivered to the region by our sister organization, Lewis and Clark Certified Development Company, and the 2015 small business lending total jumps to \$6.2 million.

Our organization is not just a commercial lender. Through our other sister organization, CommunityWorks North Dakota, we have assisted 10 families in purchasing or rehabilitating their homes through providing \$331,000 in loans. CommunityWorks has also provided \$300,000 in predevelopment loans to projects in Bismarck and Hazen which will provide apartments to low-income seniors and essential service workers.

Statewide, our organization provided more than \$10.1 million in loans and grants leveraging more than \$18.1 million in private sector investment.

Although lending remains our primary focus, our organization provides many other services to the region. Attached you will find our 2015 year-to-date summary of activities. As you will see we provide a broad range of services to the region to improve quality of life and increase living standards.

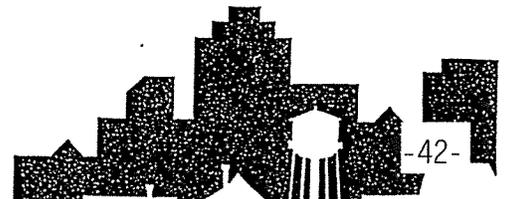
Your continuing support has made all that possible, and that has allowed us to maintain unchanged our dues structure for three decades. On behalf of our 35-member board with representatives from yours and the other nine counties, we thank you for your support, and look forward to even more shared success in the coming years.

Sincerely,

Brent Ekstrom
Executive Director

cc: Kevin Glatt, County Auditor

Enclosure



FY 2015 Production and Performance

- *Provided \$9.8 million in lending*
 - *\$7.7 million in commercial loans*
 - *\$1.6 million in residential loans*
 - *\$500,000 in multi-family loans*

- *Provided \$296,875 in grants through the small cities CDBG program,*
 - *Awarded \$173,200 in housing rehabilitation grants*
 - *Selfridge*
 - *McClusky*
 - *Awarded \$123,675 for infrastructure projects*
 - *Goodrich*
 - *Robinson*

- *Attend meetings with developers and other partner funding agencies for collaboration opportunities*
 - *City of Hazen and Joe Armstrong on Pioneer Home project*
 - *Cardon Development about Bismarck projects*
 - *Ruth Meiers Hospitality about apartments for homeless to permanent residence apartments – CWND provided community share of PACE for Affordable housing interest rate buy-down*
 - *Bismarck Mandan Food Coop and USDA*
 - *City of Hazen officials to provide technical assistance in the beginning development stages for a hotel project*
 - *USDA Strikeforce/Strikezone Initiative for Rural Growth meeting in Mandan.*
 - *LSS and USDA staff on July 9, 2015 to discuss USDA 515 projects*

- *Referred 20 clients to eHome America program*

- *Provided various types of referral and technical assistance relating to housing and other community and economic development issues, including direct T/A to small businesses (LCRDC).*
 - *Assisted and provided \$10,000 in funding for the City of Bismarck and City of Mandan Housing Needs Assessment Provide leadership and advice as appropriate*
 - *CWND continues representation is chairing the Affordable Housing Task Force*

- *Continued outreach through attending and sponsoring trade shows/conferences*

Sponsor	Event Type	Resource	Booth
ND Housing Finance Agency	Statewide Housing Conference	Matt Burthold & Lyle Hogue	Yes
Economic Development ND	Statewide Meeting	Matt Burthold & Lyle Hogue	
ND Assoc. Non-Profit Org.	Statewide Conference	Nancy Guy	
Ind. Community Bankers ND	Annual Bi-State Conference	Brent Ekstrom	Yes
United Tribes Tech. College	Tribal Leaders Summit & Trade Show	Lisa Pogatshnik	Yes

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.49120.00958	COMMUNICATION CENTER	\$373,641	\$423,295	\$551,140	\$230,228	\$472,290
DEPARTMENT:	COMMUNICATION CENTER - 49120	\$373,641	\$423,295	\$551,140	\$230,228	\$472,290

Central Dakota Communications Center (CenCom) Budget 2017

ACCOUNT#	ITEM DESCRIPTION	051 COMBINED COMMUNICATIONS
100-135-051-4110-000	Regular Salaries	\$ 1,450,472
100-135-051-4130-000	Overtime Wages	\$ 35,000
100-135-051-4160-000	Annual Leave	
100-135-051-4170-000	Sick Overage	\$ 2,888
100-135-051-4200-100	Health Insurance	\$ 281,158
	<i>Fiscal</i>	
100-135-051-4200-200	Life Insurance	\$ 1,872
	<i>Fiscal</i>	
100-135-051-4200-300	Disability Insurance	\$ 470
100-135-051-4240-100	Workers Comp Premium	\$ 1,849
	<i>Fiscal</i>	
100-135-051-4240-300	Workers Comp Premium-- Volunteers	
100-135-051-4250-300	Mileage Allowance	\$ 120
	<i>Fiscal</i>	
100-135-051-4250-400	Physical-Fringe Benefits	\$ 1,280
	<i>1/2 of staff/year</i>	
100-135-051-4310-700	Professional Consultants	
100-135-051-4330-200	Service Contract	\$ 4,000
100-135-051-4400-100	Water and Sewer	\$ 2,300
100-135-051-4400-200	Electricity	\$ 26,400

100-135-051-4410-100	Janitorial Service	\$ 6,000
100-135-051-4420-100	Repair/Maintenance-Bldg	\$ 12,500
100-135-051-4420-300	Rpr/Mtce-Equipment	\$ 122,000
100-135-051-4420-310	Rpr/Mtce-Communica Device	\$ 1,500
100-135-051-4430-100	Rentals-Building	\$ 51,000
100-135-051-4430-200	Rentals/Easements	\$ 22,800
100-135-051-4500-100	Lodging	\$ 4,000
100-135-051-4500-200	Meals - Per Diem	\$ 1,500
100-135-051-4500-300	Airfare	\$ 2,500
100-135-051-4500-600	Travel - Mileage Reimbursmt	\$ 1,000
100-135-051-4500-700	Service Area Travel	\$ 2,000
100-135-051-4500-800	Taxi/Parking	\$ 100
100-135-051-4510-100	Conference Registration	\$ 10,200

Central Dakota Communications Center (CenCom) Budget 2017

100-135-051-4600-100	State Fire & Tornado	\$	1,100
100-135-051-4600-600	Auto Insurance		
100-135-051-4605-100	Telephone	\$	57,500
100-135-051-4605-200	Cell Phones	\$	1,500
100-135-051-4605-300	Emergency Comm. Services	\$	25,000
100-135-051-4610-100	Advertising/Promotions	\$	1,500
100-135-051-4630-200	Administrative Fees	\$	173,051
100-135-051-4615-000	Printing/Binding		
100-135-051-4630-300	Membership/Dues	\$	2,200
100-135-051-4635-100	Computer Service Fees	\$	745
100-135-051-4635-200	Network Services	\$	28,000
100-135-051-4635-300	Software Upgrade/Maintenance	\$	116,000
100-135-051-4635-400	Computer Network Services - Hardware/Software	\$	53,471
100-135-051-4655-300	Drug Testing-Recruitment	\$	350
100-135-051-4655-600	Candidate Assessment Svc	\$	1,000
100-135-051-4700-100	Office Supplies	\$	5,000
100-135-051-4700-200	Office Small Equipment	\$	3,500

100-135-051-4700-300	Computer Small Equipment	\$	-
100-135-051-4700-400	Copier/Printer Supplies	\$	1,000
100-135-051-4700-500	Postage	\$	190
100-135-051-4710-600	Janitorial	\$	2,500
100-135-051-4750-000	Subscriptions/Publications	\$	725
100-135-051-5020-500	Computers & Software		
100-135-051-4210-100	Social Security Tax	\$	89,929
	6.2% of wages		
100-135-051-4210-200	Medicare	\$	21,032
	1.45% of wages		
100-135-051-8000-760	Unemployment Compensation		
	*.072% of total wages		
100-135-051-4200-400	City Pension	\$	114,248
	2017 Flat Rate *(10.4% of Wages)		

Total Expenses: \$ 2,744,450

Revenue	10 ⁰ / ₁₀ BDA-LD	
Burleigh 9-1-1 Tax (75% of total)	\$	845,000
Mandan 9-1-1 Tax Share	\$ ^{PD} CITY 95%	180,000
Enhancement Funding	\$	28,800
Lincoln Police	\$	3,600
Tape Production Fees	\$	300
	15% MANDAN	1,057,700

City of Bismarck (52%)	\$	877,110
Burleigh County (28%)	\$	472,290
City of Mandan (20%)	\$	337,350
Budget Total =	\$	2,744,450

CITY MDN 85
180,000 31764

AMT CITY OF MANDAN WILL BE SUBMITTING TO BURLEIGH FOR ENHANCEMENT

* PD TO CITY DIRECTLY

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2140.43120.00111	SALARIES	\$2,340,567	\$2,434,196	\$2,781,528	\$1,291,684	\$2,773,449
2140.43120.00112	TEMPORARY SERVICES	\$0	\$0	\$5,000	\$0	\$2,000
2140.43120.00211	FRINGE BENEFITS	\$819,155	\$963,127	\$1,021,475	\$547,126	\$1,093,994
2140.43120.00241	WORKMENS COMP	\$31,344	\$40,922	\$70,000	\$66,139	\$70,000
2140.43120.00251	UNEMPLOYMENT COMP	\$17,434	\$20,705	\$30,000	\$15,944	\$30,000
2140.43120.00313	ENGINEERING SUPPLIES	\$14,536	\$10,611	\$20,000	\$12,521	\$20,000
2140.43120.00328	INSURANCE	\$0	\$5,077	\$55,000	\$1,744	\$57,000
2140.43120.00332	EQUIPMENT RENTAL	\$1,815	\$12,869	\$15,000	\$0	\$15,000
2140.43120.00341	TRAVEL	\$8,002	\$3,992	\$8,500	\$3,721	\$5,500
2140.43120.00351	UTILITIES	\$89,916	\$112,372	\$150,000	\$51,486	\$135,000
2140.43120.00373	ORGANIZATIONAL DUES	\$2,092	\$1,300	\$3,000	\$0	\$2,000
2140.43120.00381	REPAIRS & MAINTENANCE	\$329,834	\$235,188	\$350,000	\$126,993	\$350,000
2140.43120.00398	COUNTY SERVICES	\$196,969	\$80,483	\$100,401	\$100,401	\$93,802
2140.43120.00411	OFFICE SUPPLIES	\$31,951	\$32,099	\$40,000	\$15,339	\$40,000
2140.43120.00413	SHOP SUPPLIES	\$51,904	\$91,537	\$100,000	\$30,734	\$80,000
2140.43120.00414	CONSTRUCTION SUPPLIES	\$10,127	\$1,471	\$10,000	\$6,971	\$25,000
2140.43120.00424	GAS OIL & FUEL	\$715,990	\$308,208	\$600,000	\$98,017	\$350,000
2140.43120.00441	BUILDING MAINTENANCE	\$37,740	\$24,849	\$30,000	\$25,231	\$50,000
2140.43120.00444	COMPUTER SERVICES	\$34,346	\$47,056	\$50,000	\$18,212	\$45,000
2140.43120.00447	GIS	\$10,601	\$14,838	\$16,000	\$10,250	\$16,000
2140.43120.00460	RADIO SERVICE AGREEMENT	\$11,831	\$1,898	\$5,000	\$0	\$3,000
2140.43120.00494	SIGNING	\$21,294	\$24,144	\$30,000	\$6,165	\$30,000
2140.43120.00495	SALT SAND	\$12,929	\$7,403	\$55,000	\$0	\$20,000

County of Burleigh

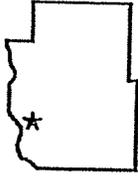
2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2140.43120.00641	FURNITURE & EQUIPMENT		\$21,880	\$20,000	\$7,436	\$15,000
		\$211,058				
2140.43120.00651	MACHINERY & EQUIPMENT		\$1,261,425	\$1,779,000	\$1,163,770	\$1,551,000
		\$1,486,798				
2140.43120.00699	DEPRECIATION EXPENSE		\$0	\$0	\$0	\$0
		\$0				
2140.43120.00868	CRACK POURING		\$52,884	\$60,000	\$0	\$50,000
		\$59,855				
2140.43120.00869	CUTTING EDGES		\$28,041	\$45,000	\$227	\$40,000
		\$51,001				
2140.43120.00870	CULVERTS & BRIDGES		\$30,678	\$30,000	\$0	\$30,000
		\$29,811				
2140.43120.00872	RIGHT OF WAY		\$212,920	\$40,000	\$2,920	\$40,000
		\$44,752				
2140.43120.00873	MOVING UTILITIES & FENCES		\$0	\$0	\$0	\$0
		\$0				
2140.43120.00874	SEEDING		\$0	\$0	\$0	\$0
		\$0				
2140.43120.00875	GRAVELING & CRUSHING		\$249,949	\$850,000	\$136	\$450,000
		\$539,423				
2140.43120.00876	VEGETATION CONTROL		\$0	\$2,000	\$0	\$6,000
		\$2,938				
2140.43120.00877	DUST CONTROL		\$198,111	\$210,000	\$86,000	\$210,000
		\$151,800				
2140.43120.00878	COUNTY WORK		\$5,757,723	\$4,168,685	\$315,912	\$4,806,447
		\$11,797,428				
2140.43120.00881	CENTERLINE STRIPING		\$185,090	\$220,000	\$0	\$150,000
		\$192,358				
2140.43120.00885	COLD PATCHING MIX		\$345,770	\$350,000	\$8,263	\$350,000
		\$40,216				
2140.43120.00886	GRAVEL HAULING		\$548,296	\$475,000	\$154,918	\$500,000
		\$0				
2140.43120.00887	BRIDGE INSPECTION		\$0	\$2,600	\$2,594	\$2,600
		\$2,540				
2140.43120.00907	BISMARCK SHOP		\$1,365,817	\$100,000	\$71,730	\$0
		\$6,018,457				
2140.43120.00908	MPO DUES & COST SHARING		\$60,238	\$20,000	\$6,898	\$10,000
		\$30,625				
2140.43120.00920	CONTINUING EDUCATION		\$5,050	\$15,000	\$3,531	\$10,000
		\$10,759				
2140.43120.00931	SURPLUS PROPERTY		\$0	\$0	\$0	\$0
		\$0				
2140.43120.00945	EMERGENCY FUND		\$0	\$150,000	\$0	\$0
		\$0				
2140.43120.00962	TIRES		\$62,711	\$70,000	\$13,807	\$60,000
		\$42,018				
2140.43120.00963	SAFETY		\$36,152	\$40,000	\$20,071	\$45,000
		\$29,241				

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2140.43120.00979	20% OF TAXES TO CITIES	\$11,394	\$11,050	\$0	\$0	\$0
DEPARTMENT: COUNTY ROAD & BRIDGE - 43120		\$25,542,853	\$14,908,131	\$14,193,189	\$4,286,891	\$13,632,792



BURLEIGH COUNTY HIGHWAY DEPARTMENT

8100 43RD AVENUE NE
BISMARCK, ND 58503
701-204-7748
FAX 701-204-7749
www.burleighco.com

2017 Highway Department Budget

Overview

The Burleigh County Highway Department's 2017 budget contains a bit more information than has been presented in past years. In addition to the standard information presented in a budget, we have decided to present both the construction projects that are being proposed for 2017, and a proposed increase in mill levy to cover these projects and other expenses. Our goal this year is to present the Board a budget that we felt met our minimum needs, and yet did not require large increases in tax revenues. We have also included both the Approved and Reduced 2016 Budgets for your review. It is important to note that our proposed 2017 Budget does represent a \$560,397 (or a 3.9%) reduction from the Approved 2016 Budget.

Reductions in our traditional funding source (gas tax revenue) have caused us to make spending reductions to our current 2016 Approved Budget. Unfortunately, it does not appear that gas tax revenues are going to improve in the coming year. Combining this decrease in revenues with increases in the cost of construction projects and operating expenses has created a gap in our 2017 Budget. In developing the 2017 Budget, the Department has been forced to retain many of the 2016 spending reductions. However, even with these reductions taken into account we show a \$1,896,329 budget shortfall. Since additional cuts may reduce the level of service we perform, the Department would like to engage the Board in a discussion on which cuts to make and/or how much to increase the mill levy to make up the shortfall. The County currently would have to increase the Highway Department's levy to just over 4 mills in order to balance the budget.

History

As explained during last year's budget process, the Highway Department is reaching a point that gas tax revenues alone are insufficient to run the operations and provide funds to develop much needed construction projects. Reductions in the 2016 gas tax allotment have forced the Department to make significant spending reductions to our 2016 Approved Budget. The following was presented to the County Board in a Board Letter on February 17, 2016:

BACKGROUND:

On July 23, 2015, the North Dakota Association of Counties (NDACo) Executive Director sent an e-mail out to each County which stated the anticipated revenues to each of our State Aid Funds. The e-mail projected that Burleigh County would receive around \$7,803,115 in State Highway Distribution Funds in 2016. We used this projection to construct our 2016 Road and Bridge

Budget. This budget was presented to the County Board and approved in the fall of 2015. On February 2, 2016, we receive an e-mail from NDACo stating that they had revised our State Highway Distribution using the latest state revenue projections for sales & use tax, motor vehicle excise tax, motor fuels tax, and motor vehicle registrations. The new projection is predicting that Burleigh County would now receive around \$6,200,517 in State Highway Distribution Funds in 2016. This represents a \$1,602,598 reduction in budgeted revenues (over a 20% reduction in Highway Department revenues).

The Highway Department has reviewed our current budget and met with Commissioner Schonert to develop a proposed set of expense reductions. These reductions are in the following line items: Travel, Gas Oil Fuel, Salt Sand, Furn. & Equip., Mach. & Equip., Crack Pouring, Cutting Edges, Gravel & Crushing, County Work, Centerline Striping, Patch Mix, Bismarck Shop, Continue Education, Emergency Fund, and Tires. These reductions can be achieved by taking into account the easier winter that we are having (so far at least), reductions in material on hand (salt, sand, gravel), deferred maintenance of our roadways (reducing crack sealing, patching and striping), deferred projects, reductions in our travel and continue education budgets and the elimination of our Emergency Fund. None of these reductions are easy or come without long term cost to our Department or the County Highway system; however, they can be done without requiring any layoffs to existing employees.

Unfortunately, the reductions only amount to \$1,416,000 which leaves us around \$186,598 short of our goal. This shortfall can be made up by eliminating the County Services line item from our budget, transferring funds from the general fund, or additional reduction in spending. However, the Department is not recommending any of these reductions at this time.

No Budget adjustments need to take place at this time. We are hopeful that our proposed expense reductions will bring our total expenses in line with our total revenues. Official Budget adjustments will take place later this year.

During our discussions in February, we stated that most of these cuts should be restored in the proposed 2017 Budget. Unfortunately, in preparing our new budget we were only able to restore around \$160,000 of the \$1,416,000 we made in cuts. However, cost increases to our proposed projects and other costs have forced us to present a budget that still contains many of our February cost reductions.

Budget Breakdown

When reviewing the budget we can break it down into four categories: Labor cost, Equipment cost, Operating cost and Project cost.

Labor Cost:

Currently, we are presenting a budget that includes an increase in personnel cost of \$64,440. Increase in the total labor cost is due to cost of living and benefit increases. However, we have been able to keep the overall labor cost increase down by reducing the number and time that we employ our summer temporary employees (a savings of \$36,000). In order to maintain the current level of service, we don't believe that any additional cuts should be made to these line items.

Equipment Cost:

We are showing an increase of \$95,000 to the Equipment Line item over the 2016 Reduced Budget; however, since 92% of our 2017 equipment purchases are tied up in the purchase of 4 motor graders under the 5 year buyback plan, we don't believe that we have much room to reduce this figure. We have met with Commissioner Schonert to reduce our initial request and feel that the remaining pieces of equipment are needed.

Operating Cost:

This category includes all other costs not included in the other three areas. In general, we have maintained these line items as presented in the 2016 Reduced Budget. The only major increase has come in the area of 885 - Patch Mix. The Department felt that it was important that we restore this line item to the Approved 2016 Budget. If we do not stay on top of the patching of our existing roadways, we will have a large number of them becoming substandard and in need of major repair or reconstruction.

Project Cost:

Project cost is the one area where we do feel that some additional cuts can be made. A complete proposed project list includes the following projects:

1) Reconstruct and Paving of either 43 rd Ave or 71 st Ave	\$3,281,447
2) Reconstruct and Paving of Washington St (Phase 1)	\$ 500,000
3) Pave 43 rd Ave from 80 th St east ¼ Mile	\$ 50,000
4) Pave 57 th Ave from ½ mile west of Washington St to 15 th St	\$ 75,000
5) Pave 15 th St from 57 th Ave to SH1804	\$ 200,000
6) Overlay 93 rd St from CR 10 to McDowell Dam	\$ 200,000
7) Reconstruct and Paving Washington St from SH1804 to 84 th Ave	\$ 300,000
8) Reconstruct and Paving of 66 th St from 48 th Ave to 62 nd Ave	\$ 200,000

We believe that you could drop two or three of these projects and save some money, yet keep moving forward with building and reconstructing the much needed area infrastructure. It is important to keep in mind that cutting Project #1 does not reduce the budget shortfall. This project is based on grant money from the State of North Dakota. If this project is cut we would also have to cut the anticipated revenue; therefore, no savings would be experienced.

We hope that during the budget decisions we can thoroughly review all of our options.

Conclusion

As we have suggested to everyone over the past year, we believe that it is time that Burleigh County raise additional funds for the Highway Department through a mill levy increase. We suggested last year that we should have a goal of 10 mills, but to increase over time to soften the effect on property owners. We believe that 10 mills should still be our goal; however, instead of starting with one or two mills we now need to go to three or four mills in 2017. Without additional revenues the Department will be forced to reduce equipment, manpower and the level of service that we provide to county residents in 2017.

**BURLEIGH COUNTY ROAD & BRIDGE DEPARTMENT
2017 REVENUE BUDGET PROJECTIONS**

8/3/2016

Acct. #	Description	2016 Budget	June 2016 Bal	2017 Budget	
31110	MH & RE Tax	\$105,700	\$106,102	\$118,250	1/4 Mill @ \$473,000
31810	In Lieu of Taxes	300	258	300	per Clyde
32210	Permits	5,000	2,950	5,000	100 permits @ \$50.
33610	State Aid Distribution	14,100	4,830	13,500	per Clyde
33620	Homestead Credit	1,400	0	1,400	per Clyde
34220	Operating Grant	4,004,000	1,768,321	3,281,447	HB1176-3,281,447
34310	Cty Rd Work-Pol Subs	705,000	1,233,651	750,000	Twp Gravel-\$500,000 Maint. Agree-\$250,000
34311	Cty Rd Work-State	0	0	0	
34312	Cty Rd Work-Federal	47,000	21,765	0	
34313	Cty Rd Work-Misc	45,000	27,758	30,000	Sale PG 58-28 \$18,000 Mag Reimburse \$10,000
34320	Service Work	10,000	2,996	0	
36110	Interest Earnings	0	0	0	
36410	Sale of Assets	417,000	441,625	582,000	
36880	Fuel	2,500	692	1,500	Sheriff-Wing only 900 gals @ \$1.755
36910	Other Misc Revenue	25,000	24,287	25,000	Land Rent \$18,000
39990	Transfer In	7,803,000	3,189,155	6,460,000	
	TOTAL	\$13,185,000	\$6,824,392	\$11,268,397	

2017 Projected Revenue	\$ 11,268,397
2016 Projected Reserves	\$ 468,066 from 7/14/16 cash flow
2017 Projected Funds	\$ 11,736,463

BURLEIGH COUNTY HIGHWAY DEPARTMENT PROJECTED 2017 BUDGET

8/9/2016

ACCT. #	ACCOUNT NAME	7/15 to 7/16	2016	2016	2017
		Total Expenditures	Approved Budget	Reduced Budget	Requested Budget
111	Salaries	2,552,746	2,781,528	2,781,528	2,773,449
112	Temporary Services	0	5,000	5,000	2,000
211	Fringe Benefits	1,045,538	1,021,475	1,021,475	1,093,994
241	Workers Comp	66,139	70,000	70,000	70,000
251	Unemployment	22,391	30,000	30,000	30,000
313	Engineering Supplies	13,917	20,000	20,000	20,000
328	Insurance	4,973	55,000	55,000	57,000
332	Equipment Rental	10,395	15,000	15,000	15,000
341	Travel	3,721	8,500	5,500	5,500
351	Utilities	107,095	150,000	150,000	135,000
373	Organization Dues	850	3,000	3,000	2,000
381	Repairs & Maint	249,114	350,000	350,000	350,000
398	County Services	100,401	100,401	100,401	93,802
411	Office Supplies	27,776	40,000	40,000	40,000
413	Shop Supplies	55,938	100,000	100,000	80,000
414	Construction Supplies	8,442	10,000	10,000	25,000
424	Gas Oil & Fuel	287,998	600,000	400,000	350,000
441	Building Maintenance	38,190	30,000	30,000	50,000
444	Computer Services	40,096	50,000	50,000	45,000
447	GIS	14,838	16,000	16,000	16,000
460	Radio Service Agree	1,605	5,000	5,000	3,000
494	Signing	19,126	30,000	30,000	30,000
495	Salt Sand	7,403	55,000	40,000	20,000
641	Furniture & Equip	15,022	20,000	15,000	15,000
651	Machinery & Equip	1,322,531	1,779,000	1,456,000	1,551,000
868	Crack Pouring	52,884	60,000	50,000	50,000
869	Cutting Edges	19,860	45,000	40,000	40,000
870	Culverts & Bridges	30,678	30,000	30,000	30,000
872	Right of Way	194,063	40,000	40,000	40,000
875	Graveling & Crushing	197,496	850,000	450,000	450,000
876	Vegetation Control	0	2,000	2,000	6,000
877	Dust Control	284,111	210,000	210,000	210,000
878	County Work	5,846,292	4,168,685	4,148,685	4,806,447
881	Centerline Striping	74,613	220,000	140,000	150,000
885	Patch Mix	348,742	350,000	200,000	350,000
886	Gravel Hauling	0	475,000	475,000	500,000
887	Bridge Inspection	2,594	2,600	2,600	2,600
907	Bismarck Shop	1,195,786	100,000	60,000	0
908	MPO Dues & Cost Share	57,257	20,000	20,000	10,000
920	Continue Education	4,931	15,000	10,000	10,000
945	Emergency Fund	0	150,000	0	0
962	Tires	28,887	70,000	60,000	60,000
963	Safety	35,817	40,000	40,000	45,000
TOTAL		\$14,390,255	\$14,193,189	12,777,189	13,632,792

"878"

Grant-HB1176 Reconstruction & Pave either 43rd Ave. or 71st Ave.	3,281,447	2017 Funds	11,736,463
Reconstruction & Pave Washington St. (Phase 1) from 57th Ave. to SH 1804	500,000	Difference	-1,896,329
Pave 43rd Ave. from 80th St. east 1/4 mile	50,000		
Pave 57th Ave. from 1/2 mile west of Washington St. to 15th St.	75,000		
Pave 15th St. from 57th Ave. to SH 1804	200,000		
Overlay 93rd St. from CR 10 to McDowell Dam	200,000		
Reconstruct & Pave Washington St. from SH 1804 to 84th Ave.	300,000		
Reconstruct & Pave 66th St. from 48th Ave. to 62nd Ave. - south of Lincoln	200,000		

2017 Equipment Purchase Recommendations/Considerations

7/21/2016

5 Year buy back Equipment

			<u>Cost</u>	<u>Buy Back</u>
4	Motorgraders	\$358,000 each	\$1,432,000	\$582,000 (145,500 each)

Current Equipment Needs

1	Pickups (Gravel Crew)		\$34,000	
1	Water tank & parts to build water truck (use old tandem truck)		\$15,000	
1	Tar Trailer for crack sealing (old trailer has internal cracks)		\$55,000	
	Misc Shop Items (air conditioner recycler scan tool tandem trucks)		\$15,000	
	Totals		\$1,551,000	\$582,000

Future Equipment Needs

Tandem Truck with plow/wing	\$225,000
Pickup	\$34,000
Wet/Dry Sweeper for shop	\$15,000
Bucket Truck-used	\$40,000
35,000 gal Heat Tank - Crack Sealing	\$135,000 (\$7,000 shipping)
Blender Salt/Sand	\$200,000
Paver	\$250,000
Skid Steer	\$55,000
Lowboy Trailer for Scrapers	\$150,000
Triple Axle Truck to haul Scrapers	\$100,000

Burleigh County Highway Department
 Outstanding Revenue and Expense Estimates for 2016
 Expense Budget for 2017

8/3/2016

Figures taken from Cash Flow dated 7/14/2016

Projects Outstanding Revenue	778,793			
	<u>3,282,938</u>	3,048,846+234,092		
TOTAL	\$4,061,731		2016 Revenue	\$4,061,731
			2016 Expense	<u>\$7,409,643</u>
				-\$3,347,912
Projects Outstanding Expenses	2,740,387		Cash	\$ 3,430,196
	<u>4,669,256</u>		Invest	\$ -
TOTAL	\$7,409,643		Acct Rec	\$ 385,782
			TOTAL	<u>\$ 3,815,978</u>
			2015 Estimated Rev & Exp	<u>-\$3,347,912</u>
				\$ 468,066
	2016 Reserves	\$468,066		
	2017 Revenue Budget	<u>\$11,268,397</u>		
	2017 Projected Funds	\$11,736,463		

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2210.44210.00111	SALARIES		\$4,140,469	\$4,654,717	\$2,293,082	\$4,701,107
2210.44210.00112	TEMPORARY SERVICES	\$4,220,403	\$1,170	\$1,500	\$1,449	\$3,000
2210.44210.00116	CSSB PER DIEM	\$0	\$24	\$650	\$0	\$650
2210.44210.00211	FRINGE BENEFITS	\$160	\$1,439,548	\$2,075,595	\$1,035,517	\$2,302,601
2210.44210.00241	WORKMENS COMP	\$1,286,123	\$9,027	\$18,000	\$13,577	\$13,000
2210.44210.00251	UNEMPLOYMENT COMP	\$9,042	\$0	\$6,956	\$0	\$7,024
2210.44210.00328	INSURANCE	\$0	\$5,203	\$39,984	\$2,000	\$40,399
2210.44210.00332	EQUIPMENT RENTAL	\$5,145	\$16,121	\$16,050	\$6,747	\$16,600
2210.44210.00335	BUILDING RENTAL	\$15,223	\$252,170	\$279,072	\$252,170	\$252,170
2210.44210.00341	TRAVEL	\$229,730	\$39,388	\$52,500	\$17,498	\$51,000
2210.44210.00356	TELEPHONE	\$40,400	\$23,806	\$28,000	\$11,437	\$25,418
2210.44210.00362	PRINTING	\$21,646	\$366	\$3,000	\$361	\$1,982
2210.44210.00373	ORGANIZATIONAL DUES	\$226	\$50	\$250	\$85	\$200
2210.44210.00375	REGISTRATION FEES	\$253	\$6,944	\$16,000	\$3,675	\$16,500
2210.44210.00381	REPAIRS & MAINTENANCE	\$6,154	\$22,875	\$40,850	\$730	\$23,972
2210.44210.00411	OFFICE SUPPLIES	\$55,469	\$24,824	\$47,160	\$26,977	\$38,080
2210.44210.00415	POSTAGE	\$49,829	\$11,077	\$18,500	\$6,429	\$14,500
2210.44210.00444	COMPUTER SERVICES	\$15,779	\$81,431	\$93,320	\$45,153	\$91,800
2210.44210.00641	FURNITURE & EQUIPMENT	\$69,282	\$18,345	\$31,810	\$23,384	\$41,200
2210.44210.00699	DEPRECIATION EXPENSE	\$43,950	\$0	\$0	\$0	\$0
2210.44210.00813	YOUTH WORKS GRANT	\$0	\$6,500	\$6,500	\$3,250	\$6,500
2210.44210.00815	FOSTER CARE EMG PLACEMNT	\$6,500	\$270	\$10,000	\$840	\$10,000
2210.44210.00816	CONTRACT IN-HOME CARE	\$540	\$120,275	\$105,000	\$34,674	\$94,500
		\$135,427				

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2210.44210.00830	MEDICAL HOSPITAL & DENTAL		\$0	\$2,000	\$0	\$2,000
2210.44210.00833	FOSTER CARE	\$12,650	\$353	\$8,000	\$984	\$8,000
2210.44210.00837	IN KIND PAYMENTS	\$2,580	\$370	\$500	\$0	\$500
2210.44210.00839	TRANSIENTS AID	\$71	\$0	\$500	\$0	\$500
2210.44210.00840	BURIALS	\$0	\$20,189	\$42,000	\$6,984	\$42,000
2210.44210.00841	HOMEMAKER EXPENSES	\$20,301	\$0	\$0	\$0	\$0
2210.44210.00842	EMERGENCY SERVICES	\$0	\$6,000	\$6,000	\$3,000	\$6,000
2210.44210.00843	DAY CARE EXPENSES	\$6,000	\$0	\$0	\$0	\$0
2210.44210.00845	REGION VII FOSTER PARENTS	\$0	\$18,832	\$25,000	\$5,769	\$25,000
2210.44210.00848	TECS COMPUTER COSTS	\$10,218	\$89,139	\$0	\$0	\$0
2210.44210.00853	WRAP A ROUND PROGRAM	\$88,788	\$5,109	\$25,000	\$3,387	\$25,000
2210.44210.00856	MANDATED CRT ORDERED PMTS	\$8,546	\$0	\$15,000	\$655	\$15,000
2210.44210.00857	TARGETED CASE MANAGEMENT	\$1,300	\$1,812	\$0	\$0	\$0
2210.44210.00858	EBT COSTS	\$58,996	\$13,889	\$0	\$0	\$0
2210.44210.00911	MISCELLANEOUS	\$14,079	\$7,843	\$34,521	\$5,547	\$31,917
2210.44210.00914	EMPLOYEE GRIEVANCE	\$17,591	\$0	\$500	\$0	\$500
2210.44210.00999	TRANSFERS OUT	\$0	\$1,200,000	\$0	\$0	\$0
DEPARTMENT: SOCIAL SERVICES - 44210		\$1,200,000	\$7,583,422	\$7,704,435	\$3,805,358	\$7,908,620
		\$7,652,403				

County of Burleigh

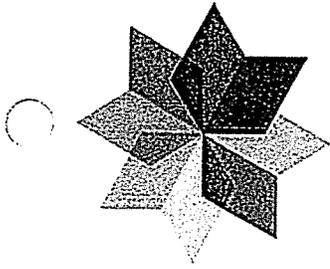
2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2230.44220.00833	FOSTER CARE		\$920,990	\$0	\$0	\$0
2230.44220.00834	SPEED	\$838,587	\$24,252	\$0	\$0	\$0
2230.44220.00863	MEDICAID FOSTER CARE	\$20,131	\$41,540	\$0	\$0	\$0
2230.44220.00864	SUBSIDIZED ADOPTION	\$36,741	\$250,408	\$0	\$0	\$0
2230.44220.00999	TRANSFERS OUT	\$225,916	\$0	\$0	\$0	\$0
		\$0				
DEPARTMENT: COUNTY POOR - 44220		\$1,121,375	\$1,237,190	\$0	\$0	\$0

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2902.49080.00949	LIBRARY SERVICE	\$242,869	\$308,389	\$322,520	\$285,029	\$303,225
DEPARTMENT:	COUNTY LIBRARY - 49080	\$242,869	\$308,389	\$322,520	\$285,029	\$303,225



Burleigh County Bookmobile

2017 Bookmobile Breakdown

County appropriation for Bookmobile

\$256,000	County property tax levied
\$22,225	State aid to public libraries
\$25,000	State aid distribution
\$303,225	Total county appropriation

Revenue available for expenses

\$243,200	Taxes (\$256,000 less 5% late taxes)
\$500	Overdue fines
\$1,034	Interest - replacement fund account
\$22,225	State aid to public libraries
\$25,000	State aid distribution
\$291,959	TOTAL

2016 Property tax levied: \$268,428
 2017 Property tax levied: \$256,000
Levy Decrease of: 5%

2016 Appropriation: \$322,520
 2017 Appropriation: \$303,225
Appropriation Decrease of: 6%

County population: 20,036
Cost per resident: \$12.78

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2905.49110.00970	COUNCIL ON AGING		\$587,462	\$704,128	\$293,387	\$809,768
2905.49110.00971	GOLDEN WING CLUB	\$525,000	\$14,100	\$15,500	\$15,500	\$24,000
2905.49110.00972	WILTON PIONEER ACTIVITY	\$14,000	\$10,730	\$9,372	\$9,372	\$9,612
2905.49110.00973	SE BURLEIGH GOLDEN AGE	\$10,730	\$7,000	\$7,000	\$7,000	\$7,800
2905.49110.00974	RETIRED SR VOLUNTEER PGM	\$6,500	\$14,000	\$14,000	\$14,000	\$14,000
DEPARTMENT:	SENIOR CITIZENS - 49110	\$14,000	\$633,292	\$750,000	\$339,259	\$865,180
		\$570,230				



**APPLICATION FOR SENIOR CITIZEN
MILL LEVY/MATCH FUNDS**
OFFICE OF STATE TREASURER
SFN 58236 (10-2008)

Name of Organization Burleigh County Council on Aging dba Burleigh County Senior Adults Program			
Address 315 North 20th Street		City Bismarck	State ND
		Zip Code 58501	
Contact Person Renee Kipp			
Title Executive Director		Telephone Number (701) 255-4648	
Estimate the number of Senior Citizens your organization will serve in the coming calendar year. (This includes Senior Citizens from ALL funding sources). 4300			

North Dakota Century Code (57-15-56 Mill Levy) states: "To receive any funds under this section, an organization or agency must file with the governing body from which funds are being requested a report of its program for the fiscal year for which the funds are requested. The report must show ALL financial resources available to the organization or agency and its programs, how those resources are budgeted or intended to be used in that fiscal year or in the future, AND the purpose for which the funds being requested under this section are to be used."

ANTICIPATED REVENUES

A. Anticipated Mill Levy/Match Funds on hand December 31 of this current year:	\$0.00	
B. Mill Levy/Match Funds applying for next year. (January 1-December 31):	\$809,768.00	
C. TOTAL LINES A & B:		\$809,768.00
D. All anticipated cash resources (other than mill levy/match) on hand this December 31 and for next calendar year. (Include anticipated year end balances in checking and savings accounts; CD's investments; dues; fund raising; memorials/bequests/donations; rent; interest; State Aid for Transportation; federal grant awards; service donations; non-federal grants; other):		\$1,545,537.00
E. GRAND TOTAL OF ASSETS AND ANTICIPATED REVENUES: (add lines C and D)		\$2,355,305.00

ALL ANTICIPATED EXPENSES - under each column (Mill Levy/Match Dollars and all other Funds) list the anticipated expense amounts for the following items:

		MILL LEVY/MATCH DOLLARS	FUNDS OTHER THAN MILL LEVY/MATCH
F. SERVICES:	Transportation	\$11,500.00	\$2,500.00
	Congregate Meals	\$110,571.00	\$323,250.00
	Home Delivered Meals	\$110,570.00	\$323,250.00
	Outreach		
	Health Maintenance	\$61,242.00	\$134,125.00
	Chore Services		
	Other (List):		
	Other (List):		

MILL
LEVY/MATCH
DOLLARS

FUNDS OTHER
THAN MILL
LEVY/MATCH

G. PROGRAMS:	List:		
	List:		
H. SENIOR CENTERS: (For utilities; repair and maintenance; insurance & taxes; other)	Expenses	\$365,885.00	\$69,025.00
I. SET ASIDE FUNDS: Money to be set aside for a specific future purpose - (examples: match for a new bus, or next	Money Set Aside For: Mntce/Emergency/Transport Fund	\$150,000.00	
	Money Set Aside For:		
	Money Set Aside For:		
J. SUB TOTAL OF Lines F-I under the Mill Levy/Match Dollars Column:		\$809,768.00	
K. SUB TOTAL OF Lines F-I under the Funds Other Than Mill Levy Column:			\$852,150.00
L. GRAND TOTAL ANTICIPATED EXPENSES (add lines J and K) (This total will equal Line E)			\$1,661,918.00
M. ANTICIPATED CARRYOVER (Line E-Line L)			\$693,387.00

The individual signing this report makes the following assurances:

YES	NO	(Please Initial):
BF		1. The organization is incorporated as a non-profit organization.
BF		2. The budget was approved by the membership and governing body.
BF		3. The mill levy dollars received were kept in a separate fund.
BF		4. Generally accepted accounting principals were followed.
BF		5. Funds were expended for the purposes budgeted.
BF		6. The money applied for under this section (NDCC 57-15-56) was used for the purpose of establishing or maintaining services and programs for senior citizens, including the maintenance of existing senior citizen centers which provide informational, health, welfare, counseling and referral services for senior citizens, and assisting such persons in providing volunteer community or civic services.
BF		7. Annual reports will be supplied to the County/City Auditor by the due date.

INDIVIDUAL COUNTY/CITY COMMISSIONS MAY REQUIRE ADDITIONAL INFORMATION NOT CONTAINED IN THIS REPORT.

FORWARD THIS APPLICATION FOR SENIOR CITIZEN MILL LEVY FUNDS TO YOUR COUNTY/CITY AUDITOR BY AUGUST 1.

Signature <i>Benedict Falkenstein</i>	
Title: Chairman, Burleigh County Council on Aging/dba Burleigh County Senior Adults Program	Date <i>8/4/16</i>

DEPARTMENT BUDGET
FOR: BURLEIGH COUNTY COUNCIL ON AGING/BURLEIGH COUNTY SENIOR ADULTS PROGRAM
FOR THE YEAR ENDING DECEMBER 31, 2017

Account Number	Item	Actual Expenditures 12 Months of 2015	Actual Expenitures June 30, 2016	Estimated Expenditures Year End Dec. 31, 2016	Amount Requested by Department for 2017	Final Allowance Year End Dec. 31, 20__
PERSONNEL	Salaries (Gross)	136,433.78	72,171.07	142,492.00	150,372.00	
	Salaries (Fringe)	40,939.02	24,592.98	45,363.00	44,403.00	
TRANSPORTATION	Transportation Services	8,000.00	2,000.00	8,000.00	9,000.00	
	Transportation Subsidies	4,910.00	1,335.00	5,000.00	2,500.00	
BISMARCK SENIOR CENTER	Building Improvements	109,131.81	40,750.36	67,500.00	76,500.00	
	Equipment Purchase/Repair	25,707.96	17,882.37	28,500.00	22,500.00	
	Utilities	28,017.55	15,219.75	30,775.00	27,930.00	
	Janitorial/Maintenance	8,847.92	4,395.86	17,000.00	10,000.00	
	Insurance	5,057.56	5,725.64	7,500.00	7,000.00	
	Security (premis)	1,430.88	823.44	2,000.00	800.00	
	Taxes (Special Assessment)	0.00	0.00	0.00	0.00	
	Admin / Clerical	14,683.00	8,008.50	22,100.00	18,880.00	
	Travel (Admin/Council)	2,020.36	987.46	1,750.00	1,500.00	
	TITLE III MATCH	Non Federal Share	171,604.11	152,985.77	187,774.00	282,383.00
ANNUAL AUDIT	Independent Auditor	4,745.00	0.00	5,000.00	6,000.00	
SET ASIDE FUND	Emergency/Maintenance/ Transportation Fund	0.00	55,572.50	133,374.00	150,000.00	
TOTAL MILL LEVY		561,528.95	402,450.70	704,128.00	809,768.00	
REVENUE EXP	Other Sources	776,758.10	290,593.90	771,825.00	852,150.00	
GRAND TOTAL		1,338,287.05	693,044.60	1,475,953.00	1,661,918.00	

Bernard Falkenstein
 Department Head

8/4/16
 Date



**APPLICATION FOR SENIOR CITIZEN
MILL LEVY/MATCH FUNDS**
OFFICE OF STATE TREASURER
SFN 58236 (10-2008)

Name of Organization Golden Wing Club			
Address PO Box 154	City Wing	State ND	Zip Code 58494
Contact Person Arlene Olson			
Title Treasurer		Telephone Number (701) 943-2672	
Estimate the number of Senior Citizens your organization will serve in the coming calendar year. (This includes Senior Citizens from ALL funding sources). 250			

North Dakota Century Code (57-15-56 Mill Levy) states: "To receive any funds under this section, an organization or agency must file with the governing body from which funds are being requested a report of its program for the fiscal year for which the funds are requested. The report must show ALL financial resources available to the organization or agency and its programs, how those resources are budgeted or intended to be used in that fiscal year or in the future, AND the purpose for which the funds being requested under this section are to be used."

ANTICIPATED REVENUES

A. Anticipated Mill Levy/Match Funds on hand December 31 of this current year:	\$4,000.00	
B. Mill Levy/Match Funds applying for next year. (January 1-December 31):	\$24,000.00	
C. TOTAL LINES A & B:		\$28,000.00
D. All anticipated cash resources (other than mill levy/match) on hand this December 31 and for next calendar year. (Include anticipated year end balances in checking and savings accounts; CD's investments; dues; fund raising; memorials/bequests/donations; rent; interest; State Aid for Transportation; federal grant awards; service donations; non-federal grants; other):		\$5,700.00
E. GRAND TOTAL OF ASSETS AND ANTICIPATED REVENUES: (add lines C and D)		\$33,700.00

ALL ANTICIPATED EXPENSES - under each column (Mill Levy/Match Dollars and all other Funds) list the anticipated expense amounts for the following items:

**MILL
LEVY/MATCH
DOLLARS**

**FUNDS OTHER
THAN MILL
LEVY/MATCH**

F. SERVICES:	Transportation	\$2,000.00	
	Congregate Meals	\$1,600.00	
	Home Delivered Meals	\$1,600.00	
	Outreach		
	Health Maintenance	\$400.00	
	Chore Services		
	Other (List):		
	Other (List):		

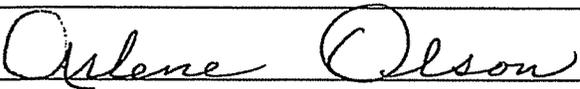
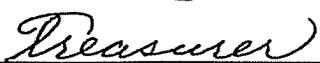
		MILL LEVY/MATCH DOLLARS	FUNDS OTHER THAN MILL LEVY/MATCH
G. PROGRAMS:	List:		
	List:		
H. SENIOR CENTERS: (For utilities; repair and maintenance; insurance & taxes; other)	Expenses	\$17,500.00	
I. SET ASIDE FUNDS: Money to be set aside for a specific future purpose - (examples: match for a new bus, or next year's match for future)	Money Set Aside For: NEW BUS		\$5,700.00
	Money Set Aside For:		
	Money Set Aside For:		
J. SUB TOTAL OF Lines F-I under the Mill Levy/Match Dollars Column:		\$23,100.00	
K. SUB TOTAL OF Lines F-I under the Funds Other Than Mill Levy Column:			\$5,700.00
L. GRAND TOTAL ANTICIPATED EXPENSES (add lines J and K) (This total will equal Line E)			\$28,800.00
M. ANTICIPATED CARRYOVER (Line E-Line L)			\$4,900.00

The individual signing this report makes the following assurances:

YES	NO	(Please Initial):
X		1. The organization is incorporated as a non-profit organization.
X		2. The budget was approved by the membership and governing body.
X		3. The mill levy dollars received were kept in a separate fund.
X		4. Generally accepted accounting principals were followed.
X		5. Funds were expended for the purposes budgeted.
X		6. The money applied for under this section (NDCC 57-15-56) was used for the purpose of establishing or maintaining services and programs for senior citizens, including the maintenance of existing senior citizen centers which provide informational, health, welfare, counseling and referral services for senior citizens, and assisting such persons in providing volunteer community or civic services.
X		7. Annual reports will be supplied to the County/City Auditor by the due date.

INDIVIDUAL COUNTY/CITY COMMISSIONS MAY REQUIRE ADDITIONAL INFORMATION NOT CONTAINED IN THIS REPORT.

FORWARD THIS APPLICATION FOR SENIOR CITIZEN MILL LEVY FUNDS TO YOUR COUNTY/CITY AUDITOR BY AUGUST 1.

Signature 	
Title: 	Date 7/11/2016

DEPARTMENT BUDGET

FOR: Golden Wing Club

FOR THE YEAR ENDING DECEMBER 31, 2017

Account Number	Item	Actual Expenditures 12 Months of 2015	Actual Expenditures June 30, 2016	Estimated Expenditures Year End Dec. 31, 2016	Amount Requested by Department for 2017	Final Allowance Year End Dec. 31, 20
	Non Federal Match	1,800.00	1,800.00	3,600.00	3,600.00	
	Bus Maintenance	2,000.00	2,000.00	2,000.00	2,000.00	
	New Bus	4,311.00	1,000.00	1,000.00	1,000.00	
	Building Insurance	863.00	863.00	860.00	900.00	
	Treasurer	1,200.00	600.00	1,200.00	1,200.00	
	Repairs	6,750.00	464.00	3,000.00	3,000.00	
	Supplies & Equipment	403.00	4,507.00	600.00	1,000.00	
	Fuel	224.00	704.00	1,500.00	1,500.00	
	Electricity	1,820.00	735.00	1,800.00	1,800.00	
	Telephone	703.00	381.00	650.00	650.00	
	City Utilities	564.00	282.00	565.00	600.00	
	Office Supplies	103.00	47.00	500.00	500.00	
	Wages	173.00			0.00	
	Social Security	13.00	13.00		0.00	
	Snow Removal	125.00		225.00	250.00	
	Furnace/Air Conditioner				4,000.00	
	Tables & Chairs				2,000.00	
	RAND TOTAL	21,052.00	13,396.00	17,500.00	24,000.00	

Arlene Olson

Department Head

July 11, 2016
Date

Notion to approve by: Betty Smith
 26 and by: Eileen Novak
 Approved: July 11, 2015

Signature: *Reino Lush*



**APPLICATION FOR SENIOR CITIZEN
MILL LEVY/MATCH FUNDS**
OFFICE OF STATE TREASURER
SFN 58236 (10-2008)

Name of Organization SE Burleigh Golden Age Club			
Address 2600 236th St NE	City McKenzie	State ND	Zip Code 58572
Contact Person Barb Knutson			
Title President		Telephone Number (701) 673-3198	
Estimate the number of Senior Citizens your organization will serve in the coming calendar year. (This includes Senior Citizens from ALL funding sources).			35

North Dakota Century Code (57-15-56 Mill Levy) states: "To receive any funds under this section, an organization or agency must file with the governing body from which funds are being requested a report of its program for the fiscal year for which the funds are requested. The report must show ALL financial resources available to the organization or agency and its programs, how those resources are budgeted or intended to be used in that fiscal year or in the future, AND the purpose for which the funds being requested under this section are to be used."

ANTICIPATED REVENUES

A. Anticipated Mill Levy/Match Funds on hand December 31 of this current year:	\$2,000.00	
B. Mill Levy/Match Funds applying for next year. (January 1-December 31):	\$7,800.00	
C. TOTAL LINES A & B:		\$9,800.00
D. All anticipated cash resources (other than mill levy/match) on hand this December 31 and for next calendar year. (Include anticipated year end balances in checking and savings accounts; CD's investments; dues; fund raising; memorials/bequests/donations; rent; interest; State Aid for Transportation; federal grant awards; service donations; non-federal grants; other):		\$300.00
E. GRAND TOTAL OF ASSETS AND ANTICIPATED REVENUES: (add lines C and D)		\$10,100.00

ALL ANTICIPATED EXPENSES - under each column (Mill Levy/Match Dollars and all other Funds) list the anticipated expense amounts for the following items:

	MILL LEVY/MATCH DOLLARS	FUNDS OTHER THAN MILL LEVY/MATCH
F. SERVICES:		
Transportation	\$3,500.00	
Congregate Meals		
Home Delivered Meals		
Outreach		
Health Maintenance		
Chore Services		
Other (List):		
Other (List):		

**MILL
LEVY/MATCH
DOLLARS**

**FUNDS OTHER
THAN MILL
LEVY/MATCH**

G. PROGRAMS:	List: Activities	\$0.00	
	List: Transit Subsidies	\$500.00	
H. SENIOR CENTERS: (For utilities; repair and maintenance; insurance & taxes; other)	<i>Club Activities, Rent/Expenses Supplies, Equipment</i>	\$2,800.00	\$500.00
I. SET ASIDE FUNDS: Money to be set aside for a specific future purpose - (examples: match for a new bus, or next	Money Set Aside For:	\$1,000.00	
	Money Set Aside For:		
	Money Set Aside For:		
J. SUB TOTAL OF Lines F-I under the Mill Levy/Match Dollars Column:		\$7,800.00	
K. SUB TOTAL OF Lines F-I under the Funds Other Than Mill Levy Column:			\$500.00
L. GRAND TOTAL ANTICIPATED EXPENSES (add lines J and K) (This total will equal Line E)			\$8,300.00
M. ANTICIPATED CARRYOVER (Line E-Line L)			\$1,800.00

The individual signing this report makes the following assurances:

YES	NO	(Please Initial):
X		1. The organization is incorporated as a non-profit organization.
X		2. The budget was approved by the membership and governing body.
X		3. The mill levy dollars received were kept in a separate fund.
X		4. Generally accepted accounting principals were followed.
X		5. Funds were expended for the purposes budgeted.
X		6. The money applied for under this section (NDCC 57-15-56) was used for the purpose of establishing or maintaining services and programs for senior citizens, including the maintenance of existing senior citizen centers which provide informational, health, welfare, counseling and referral services for senior citizens, and assisting such persons in providing volunteer community or civic services.
X		7. Annual reports will be supplied to the County/City Auditor by the due date.

INDIVIDUAL COUNTY/CITY COMMISSIONS MAY REQUIRE ADDITIONAL INFORMATION NOT CONTAINED IN THIS REPORT.

FORWARD THIS APPLICATION FOR SENIOR CITIZEN MILL LEVY FUNDS TO YOUR COUNTY/CITY AUDITOR BY AUGUST 1.

Signature <i>Barbara Kuntson</i>	
Title: President	Date 7/5/2016



**APPLICATION FOR SENIOR CITIZEN
MILL LEVY/MATCH FUNDS**
OFFICE OF STATE TREASURER
SFN 58236 (10-2008)

Name of Organization RSVP+ Bismarck Region (Sponsored by RSVP Enterprises)			
Address 1223 S. 12th St. Suite 4		City Bismarck	State ND
		Zip Code 58504	
Contact Person Erin Pringle (local)			
Title Director		Telephone Number (701) 258-5449	
Estimate the number of Senior Citizens your organization will serve in the coming calendar year. (This includes Senior Citizens from ALL funding sources). 875			

North Dakota Century Code (57-15-56 Mill Levy) states: "To receive any funds under this section, an organization or agency must file with the governing body from which funds are being requested a report of its program for the fiscal year for which the funds are requested. The report must show ALL financial resources available to the organization or agency and its programs, how those resources are budgeted or intended to be used in that fiscal year or in the future, AND the purpose for which the funds being requested under this section are to be used."

ANTICIPATED REVENUES

A. Anticipated Mill Levy/Match Funds on hand December 31 of this current year:		
B. Mill Levy/Match Funds applying for next year. (January 1-December 31):	\$14,000.00	
C. TOTAL LINES A & B:		\$14,000.00
D. All anticipated cash resources (other than mill levy/match) on hand this December 31 and for next calendar year. (Include anticipated year end balances in checking and savings accounts; CD's investments; dues; fund raising; memorials/bequests/donations; rent; interest; State Aid for Transportation; federal grant awards; service donations; non-federal grants; other):		\$133,620.00
E. GRAND TOTAL OF ASSETS AND ANTICIPATED REVENUES: (add lines C and D)		\$147,620.00

ALL ANTICIPATED EXPENSES - under each column (Mill Levy/Match Dollars and all other Funds) list the anticipated expense amounts for the following items:

		MILL LEVY/MATCH DOLLARS	FUNDS OTHER THAN MILL LEVY/MATCH
F. SERVICES:	Transportation		
	Congregate Meals		
	Home Delivered Meals		
	Outreach		
	Health Maintenance		
	Chore Services		
	Other (List):		
	Other (List):		

		MILL LEVY/MATCH DOLLARS	FUNDS OTHER THAN MILL LEVY/MATCH
G. PROGRAMS:	List: RSVP Program Operations	\$14,000.00	\$133,620.00
	List:		
H. SENIOR CENTERS: (For utilities; repair and maintenance; insurance & taxes; other)	Expenses		
I. SET ASIDE FUNDS: Money to be set aside for a specific future purpose - (examples: match for a new bus, or next	Money Set Aside For:		
	Money Set Aside For:		
	Money Set Aside For:		
J. SUB TOTAL OF Lines F-I under the Mill Levy/Match Dollars Column:		\$14,000.00	
K. SUB TOTAL OF Lines F-I under the Funds Other Than Mill Levy Column:			\$133,620.00
L. GRAND TOTAL ANTICIPATED EXPENSES (add lines J and K) (This total will equal Line E)			\$147,620.00
M. ANTICIPATED CARRYOVER (Line E-Line L)			

The individual signing this report makes the following assurances:

YES	NO	(Please Initial):
X		1. The organization is incorporated as a non-profit organization.
X		2. The budget was approved by the membership and governing body.
X		3. The mill levy dollars received were kept in a separate fund.
X		4. Generally accepted accounting principals were followed.
X		5. Funds were expended for the purposes budgeted.
X		6. The money applied for under this section (NDCC 57-15-56) was used for the purpose of establishing or maintaining services and programs for senior citizens, including the maintenance of existing senior citizen centers which provide informational, health, welfare, counseling and referral services for senior citizens, and assisting such persons in providing volunteer community or civic services.
X		7. Annual reports will be supplied to the County/City Auditor by the due date.

INDIVIDUAL COUNTY/CITY COMMISSIONS MAY REQUIRE ADDITIONAL INFORMATION NOT CONTAINED IN THIS REPORT.

FORWARD THIS APPLICATION FOR SENIOR CITIZEN MILL LEVY FUNDS TO YOUR COUNTY/CITY AUDITOR BY AUGUST 1.

Signature <i>Deb Lee</i>	
Title: <i>Board Treasurer</i>	Date: <i>8/26/16</i>

DEPARTMENT BUDGET

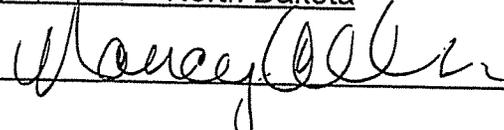
BURLEIGH COUNTY COUNCIL ON AGING

FOR THE YEAR ENDING DECEMBER 31, 2016

Account Number	Item	Actual Expenditures 12 Months of 2015	Actual Expenitures June 30, 2016	Estimated Expenditures Year End Dec. 31, 2016	Amount Requested by Department for 2017	Final Allowance Year End Dec. 31, 20__
501-502	Salaries			3,300.00	3,300.00	
503-504	Fringes, Workers Comp, SS			1,513.00	1,513.00	
506	Local Staff Travel	241.43	506.17	600.00	500.00	
508	Long Distance Travel					
509-510	Equipment & Maintenance	225.00				
512-512A	Supplies, Contract Service	1,621.00		400.00	500.00	
512B-513-514	Communic. Phone	934.61				
519	Printing, Postage	1,294.80		1,000.00	1,000.00	
515	Space, Utilities	2,415.70		4,000.00	4,000.00	
517-520	Recognition, Training, Meals	1,416.73		1,000.00	1,000.00	
515B-516	Office & Vol Insurance	1,413.73		500.00	500.00	
518	Volunteer Travel, Transit	2,750.00				
515A	Other Volunteer Support					
	Indirect/Admin. Costs	1,687.00		1,687.00	1,687.00	
	GRAND TOTAL	14,000.00	506.17	14,000.00	14,000.00	0.00

DEPARTMENT HEAD _____ Nancy Olson, Program Manager, RSVP+ North Dakota

DATE 6/14/16

SIGNATURE 



**APPLICATION FOR SENIOR CITIZEN
MILL LEVY/MATCH FUNDS**
OFFICE OF STATE TREASURER
SFN 58236 (10-2008)

Name of Organization Wilton Pioneer Activity Center			
Address 412 Dakota (not a mailing address)	City Wilton	State ND	Zip Code 58579
Contact Person Rosalia A. Dewald, PO Box 104 Wilton, ND 58579-0104			
Title Treasurer		Telephone Number (701) 734-6199	
Estimate the number of Senior Citizens your organization will serve in the coming calendar year. (This includes Senior Citizens from ALL funding sources).			90

North Dakota Century Code (57-15-56 Mill Levy) states: "To receive any funds under this section, an organization or agency must file with the governing body from which funds are being requested a report of its program for the fiscal year for which the funds are requested. The report must show ALL financial resources available to the organization or agency and its programs, how those resources are budgeted or intended to be used in that fiscal year or in the future, AND the purpose for which the funds being requested under this section are to be used."

ANTICIPATED REVENUES

A. Anticipated Mill Levy/Match Funds on hand December 31 of this current year:	\$0.00	
B. Mill Levy/Match Funds applying for next year. (January 1-December 31):	\$9,612.00	
C. TOTAL LINES A & B:		\$9,612.00
D. All anticipated cash resources (other than mill levy/match) on hand this December 31 and for next calendar year. (Include anticipated year end balances in checking and savings accounts; CD's investments; dues; fund raising; memorials/bequests/donations; rent; interest; State Aid for Transportation; federal grant awards; service donations; non-federal grants; other):		\$4,500.00
E. GRAND TOTAL OF ASSETS AND ANTICIPATED REVENUES: (add lines C and D)		\$14,112.00

ALL ANTICIPATED EXPENSES - under each column (Mill Levy/Match Dollars and all other Funds) list the anticipated expense amounts for the following items:

		MILL LEVY/MATCH DOLLARS	FUNDS OTHER THAN MILL LEVY/MATCH
F. SERVICES: 0	Transportation	\$0.00	\$0.00
	Congregate Meals	\$0.00	\$0.00
	Home Delivered Meals	\$5,800.00	\$960.00
	Outreach	\$0.00	\$0.00
	Health Maintenance	\$0.00	\$0.00
	Chore Services	\$0.00	\$0.00
	Other (List):	\$0.00	\$0.00
	Other (List):	\$0.00	\$0.00

MILL
LEVY/MATCH
DOLLARS

FUNDS OTHER
THAN MILL
LEVY/MATCH

G. PROGRAMS:	List:	\$0.00	\$0.00
	List: Educational Programs	\$0.00	\$300.00
H. SENIOR CENTERS: (For utilities; repair and maintenance; insurance & taxes; other)	Expenses	\$3,812.00	\$1,440.00
I. SET ASIDE FUNDS: Money to be set aside for a specific future purpose - (examples: match for a new bus, or next	Money Set Aside For: equipment & bldg maintenance		\$1,500.00
	Money Set Aside For:		
	Money Set Aside For:		
J. SUB TOTAL OF Lines F-I under the Mill Levy/Match Dollars Column:		\$9,612.00	
K. SUB TOTAL OF Lines F-I under the Funds Other Than Mill Levy Column:			\$4,200.00
L. GRAND TOTAL ANTICIPATED EXPENSES (add lines J and K) (This total will equal Line E)			\$13,812.00
M. ANTICIPATED CARRYOVER (Line E-Line L)			\$300.00

The individual signing this report makes the following assurances:

YES	NO	(Please Initial):
X		1. The organization is incorporated as a non-profit organization.
X		2. The budget was approved by the membership and governing body.
X		3. The mill levy dollars received were kept in a separate fund.
X		4. Generally accepted accounting principals were followed.
X		5. Funds were expended for the purposes budgeted.
X		6. The money applied for under this section (NDCC 57-15-56) was used for the purpose of establishing or maintaining services and programs for senior citizens, including the maintenance of existing senior citizen centers which provide informational, health, welfare, counseling and referral services for senior citizens, and assisting such persons in providing volunteer community or civic services.
X		7. Annual reports will be supplied to the County/City Auditor by the due date.

INDIVIDUAL COUNTY/CITY COMMISSIONS MAY REQUIRE ADDITIONAL INFORMATION NOT CONTAINED IN THIS REPORT.

FORWARD THIS APPLICATION FOR SENIOR CITIZEN MILL LEVY FUNDS TO YOUR COUNTY/CITY AUDITOR BY AUGUST 1.

Signature <i>Rosalie A. Dewald</i>	
Title: Treasurer	Date 7/7/2016



**APPLICATION FOR SENIOR CITIZEN
MILL LEVY/MATCH FUNDS**
OFFICE OF STATE TREASURER
SFN 58236 (10-2008)

Name of Organization <i>West River Transit (Burleigh County)</i>			
Address <i>3150 E. Rosser Ave</i>		City <i>Bismarck</i>	State <i>ND</i>
Zip Code <i>58501</i>		Contact Person <i>Carol Anderson</i>	
Title <i>Director</i>		Telephone Number <i>701-224-1876</i>	
Estimate the number of Senior Citizens your organization will serve in the coming calendar year. (This includes Senior Citizens from ALL funding sources).			<i>767 individuals</i>

North Dakota Century Code (57-15-56 Mill Levy) states: "To receive any funds under this section, an organization or agency must file with the governing body from which funds are being requested a report of its program for the fiscal year for which the funds are requested. The report must show ALL financial resources available to the organization or agency and its programs, how those resources are budgeted or intended to be used in that fiscal year or in the future, AND the purpose for which the funds being requested under this section are to be used."

ANTICIPATED REVENUES

A. Anticipated Mill Levy/Match Funds on hand December 31 of this current year.	<i>6</i>	
B. Mill Levy/Match Funds applying for next year. (January 1-December 31):	<i>5,500.00</i>	
C. TOTAL LINES A & B:		<i>5,500.00</i>
D. All anticipated cash resources (other than mill levy/match) on hand this December 31 and for next calendar year. (Include anticipated year end balances in checking and savings accounts; CD's investments; dues; fund raising; memorials/bequests/donations; rent; interest; State Aid for Transportation; federal grant awards; service donations; non-federal grants; other):		<i>40,000</i>
E. GRAND TOTAL OF ASSETS AND ANTICIPATED REVENUES: (add lines C and D)		<i>45,500</i>

ALL ANTICIPATED EXPENSES - under each column (Mill Levy/Match Dollars and all other Funds) list the anticipated expense amounts for the following items:

	MILL LEVY/MATCH DOLLARS	FUNDS OTHER THAN MILL LEVY/MATCH
F. SERVICES:		
Transportation	<i>5,500.00</i>	<i>40,000</i>
Congregate Meals		
Home Delivered Meals		
Outreach		
Health Maintenance		
Chore Services		
Other (List):		
Other (List):		

MILL
LEVY/MATCH
DOLLARS

FUNDS OTHER
THAN MILL
LEVY/MATCH

G. PROGRAMS:	List:		
	List:		
H. SENIOR CENTERS: (For utilities; repair and maintenance; insurance & taxes; other)	Expenses		
I. SET ASIDE FUNDS: Money to be set aside for a specific future purpose - (examples: match for a new bus, or next	Money Set Aside For:		
	Money Set Aside For:		
	Money Set Aside For:		
J. SUB TOTAL OF Lines F-I under the Mill Levy/Match Dollars Column:		5,500.	
K. SUB TOTAL OF Lines F-I under the Funds Other Than Mill Levy Column:			40,000.
L. GRAND TOTAL ANTICIPATED EXPENSES (add lines J and K) (This total will equal Line E)			45,500.
M. ANTICIPATED CARRYOVER (Line E-Line L)			\$0.00

The individual signing this report makes the following assurances:

YES	NO	(Please Initial):
✓		1. The organization is incorporated as a non-profit organization.
✓		2. The budget was approved by the membership and governing body.
	✓	3. The mill levy dollars received were kept in a separate fund.
✓		4. Generally accepted accounting principals were followed.
✓		5. Funds were expended for the purposes budgeted.
✓		6. The money applied for under this section (NDCC 57-15-56) was used for the purpose of establishing or maintaining services and programs for senior citizens, including the maintenance of existing senior citizen centers which provide informational, health, welfare, counseling and referral services for senior citizens, and assisting such persons in providing volunteer community or civic services.
✓		7. Annual reports will be supplied to the County/City Auditor by the due date.

INDIVIDUAL COUNTY/CITY COMMISSIONS MAY REQUIRE ADDITIONAL INFORMATION NOT CONTAINED IN THIS REPORT.

FORWARD THIS APPLICATION FOR SENIOR CITIZEN MILL LEVY FUNDS TO YOUR COUNTY/CITY AUDITOR BY AUGUST 1.

Signature	<i>Carol Anderson</i>	
Title:	<i>Director</i>	Date <i>7-19-2016</i>

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2909.49160.00111	SALARIES		\$145,893	\$150,322	\$80,943	\$189,530
2909.49160.00211	FRINGE BENEFITS	\$139,817	\$57,412	\$64,378	\$34,691	\$94,765
2909.49160.00341	TRAVEL	\$43,144	\$2,794	\$4,000	\$337	\$4,000
2909.49160.00356	TELEPHONE	\$2,521	\$1,335	\$2,500	\$1,732	\$2,500
2909.49160.00373	ORGANIZATIONAL DUES	\$887	\$175	\$400	\$30	\$400
2909.49160.00411	OFFICE SUPPLIES	\$180	\$3,270	\$4,000	\$2,103	\$5,360
2909.49160.00415	POSTAGE	\$2,961	\$0	\$0	\$49	\$250
2909.49160.00444	COMPUTER SERVICES	\$0	\$1,371	\$1,115	\$17	\$600
2909.49160.00641	FURNITURE & EQUIPMENT	\$2,771	\$0	\$1,000	\$0	\$2,850
2909.49160.00920	CONTINUING EDUCATION	\$0	\$814	\$1,500	\$575	\$1,500
2909.49160.00986	ABUSED ADULT RESOURCE	\$1,199	\$0	\$0	\$0	\$0
DEPARTMENT: VICTIM/WITNESS ADVOCATE - 49160		\$0	\$0	\$0	\$0	\$0
		\$193,480	\$213,064	\$229,215	\$120,477	\$301,755

Bismarck and Burleigh County
Victim/Witness Assistance Program

Charles C. Whitman
City Attorney

Richard J. Riba
State's Attorney

July 22, 2016

Board of Burleigh County Commissioners
City/County Building
Bismarck, ND 58501

Re: Proposed Budget for 2017

Dear Commissioners:

Attached is a copy of the Proposed 2017 Budget for the Victim/Witness Assistance Program and Case Totals for Years 2012-2016. I have included the amount currently approved in 2016 and the amount requested in 2017. Due to increased caseloads (64% since we hired additional staff) and the proposed constitutional amendment, known as Marsy's Law, we are requesting additional staff.

We are requesting to add a Legal Secretary position to the Victim Witness Program to alleviate some of the support duties such as answering phone, creating files and pulling files, and creating documents. This will allow the Victim Witness Coordinators more direct time with victims of crime.

Burleigh County currently provides approximately 45% of the funding for our Program. Additional funding is provided by the City of Bismarck, Victim Witness Fees and Grants. State and federal grant funds are received through Department of Corrections, Parole and Probation Division. I have indicated the amount awarded for each grant source for years 2016 and 2017. As you can see, we were awarded a larger amount in the year 2017. Our VOCA award increased from \$55,000 in the year of 2016 to an award of \$85,000 for next year 2017. We have been informed that this trend of increased funds is expected to continue.

Thank you for your continued support. If you have any questions, feel free to contact me at 701-250-7783.

Sincerely,


Heather Jo Wanner
Victim Witness Coordinator

2017 BUDGET PROPOSAL

<u>INCOME:</u>	2017 (Requested)	2016
City of Bismarck	(10,000)	10,000
Victim Assistance Fee	475	475
Burleigh County	(139,092)	106,260
Victim Assistance Fee	55,000	55,000
CVA State Grant Funds	4,373	3,480
VOCA Federal Grant Funds	85,000	55,000
TOTAL	\$293,930	\$229,215

EXPENDITURES:

Salaries	187,304
Fringe Benefits	89,166
Travel	4,000
Telephone	2,500
Organizational Dues	400
Office Supplies	5,360
Postage	250
Computer Services	600
Furniture/Equipment	2,850
Continuing Education	1,500
TOTAL	\$293,930

LINE ITEM ANALYSIS

111 Salaries: (Change Anticipated)

Approved 2016:	\$ 150,322
Requested 2017:	
Adjust - Additional Staff	
Grade 3 - Step 5	<u>\$ 36,982</u>
	\$187,304

This line item currently does not include any salary adjustments. This amount is subject to change based on the approval of the County Commission.

211 Fringe Benefits: (Change Anticipated & Additional Staff)

Approved 2016:	\$ 64,378
Requested 2017	
Adjust - Additional Staff	<u>\$24,788</u>
	\$89,166

This line item is not exact at this time and it is anticipated that this number will change.

341 Travel: (No Change)

Approved 2016:	\$4,000
Requested 2017:	\$4,000

356 Telephone: (No Change)

Approved 2016:	\$2,500
Requested 2017:	\$2,500

373 Organizational Dues: (No Change)

Approved 2016:	\$ 400
Requested 2017:	\$ 400

411 Office Supplies: (Increase due to additional staff)

Approved 2016:	\$4,000
Requested 2017:	\$5,360

Telephone/hook-up for new staff	\$ 300
Monitor	\$ 110
Word Program - Office	\$ 400
Chair	\$ 450
General Office Supplies	\$ 100

415 Postage: (Increase \$250)

Approved 2016:	\$0
Requested 2017:	\$250

444 Computer Services: (Decrease \$515)

Approved 2016:	\$1,115
Requested 2017:	\$600

641 Furniture & Equipment (Increase due to additional staff)

Approved 2016:	\$1,000
Requested 2017:	\$2,850

Computer	\$ 650
Desk/Workstation	\$ 1,200

920 Continuing Education: (No Change)

Approved 2016:	\$1,500
Requested 2017:	\$1,500

Cases Totals 2012-2016

2012

Number of cases-782

DV related- 244

Number of victims- 943

2013

Number of cases-978 (25% increase)

DV related- 279 (14% increase)

Number of victims- 1175 (25% increase)

2014

Number of cases-1075 (10% increase)

DV related- 281 (1% increase)

Number of victims- 1393 (19% increase)

2015

Number of cases-1230 (14% increase)

DV related- 318 (13% increase)

Number of victims- 1550 (11% increase)

2016 (As of May 31, 2016)

Number of cases- 524

DV related- 120

Number of victims- 654

As of the end of 2015, our number of cases since 2012, when we added another victim witness coordinator, has increased 57%, our DV related cases has increased 30%, and our number of victims corresponded to has increased 64%.

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2913.49182.00111	SALARIES		\$61,067	\$63,054	\$32,357	\$64,003
2913.49182.00211	FRINGE BENEFITS	\$56,428	\$30,456	\$31,309	\$16,595	\$32,851
2913.49182.00300	REAL ESTATE & SPECIALS	\$26,180	\$14,117	\$15,000	\$6,198	\$10,000
2913.49182.00328	INSURANCE	\$14,889	\$3,001	\$4,000	\$762	\$4,000
2913.49182.00351	UTILITIES	\$0				
2913.49182.00382	CONTRACTED SERVICES	\$99,324	\$95,409	\$110,000	\$37,054	\$110,000
2913.49182.00386	PARKING LOT	\$77,109	\$66,275	\$84,000	\$32,694	\$86,000
2913.49182.00423	SUPPLIES & MATERIALS	\$17	\$9	\$10,000	\$0	\$5,000
2913.49182.00441	BUILDING MAINTENANCE	\$12,171	\$15,080	\$17,000	\$7,378	\$17,000
2913.49182.00442	BLDG OUTSIDE MAINTENANCE	\$21,300	\$14,091	\$15,000	\$32,479	\$20,000
2913.49182.00641	FURNITURE & EQUIPMENT	\$14,772	\$19,361	\$78,000	\$13,748	\$77,000
2913.49182.00892	RENOVATION	\$0	\$0	\$1,000	\$0	\$1,000
2913.49182.00892	RENOVATION	\$0	\$15,115	\$100,000	\$0	\$100,000
2913.49182.00920	CONTINUING EDUCATION	\$0	\$0	\$500	\$0	\$500
2913.49182.00999	TRANSFERS OUT	\$0	\$0	\$0	\$0	\$0
DEPARTMENT: PROVIDENT BUILDING - 49182		\$0	\$0	\$0	\$0	\$0
		\$322,189	\$333,980	\$528,863	\$179,264	\$527,354

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2920.41460.00111	SALARIES		\$204,997	\$210,952	\$113,590	\$214,115
2920.41460.00211	FRINGE BENEFITS	\$196,228	\$93,465	\$97,996	\$52,877	\$103,531
2920.41460.00341	TRAVEL	\$61,213	\$5,339	\$9,000	\$5,249	\$8,500
2920.41460.00356	TELEPHONE	\$6,812	\$1,684	\$2,000	\$691	\$2,000
2920.41460.00362	PRINTING	\$1,884	\$705	\$1,000	\$0	\$1,000
2920.41460.00373	ORGANIZATIONAL DUES	\$723	\$377	\$450	\$150	\$450
2920.41460.00398	COUNTY SERVICES	\$365	\$2,994	\$3,408	\$3,408	\$3,482
2920.41460.00411	OFFICE SUPPLIES	\$2,855	\$1,332	\$2,000	\$592	\$2,000
2920.41460.00415	POSTAGE	\$1,720	\$970	\$1,500	\$30	\$1,500
2920.41460.00444	COMPUTER SERVICES	\$1,641	\$824	\$2,300	\$0	\$1,750
2920.41460.00453	SERVICE AGREEMENTS	\$883	\$1,921	\$1,950	\$472	\$2,050
2920.41460.00641	FURNITURE & EQUIPMENT	\$1,880	\$569	\$6,000	\$0	\$6,000
2920.41460.00920	CONTINUING EDUCATION	\$4,960	\$1,099	\$1,200	\$1,099	\$1,300
2920.41460.00946	ADVERTISING	\$1,508	\$250	\$1,000	\$250	\$1,000
		\$250				
DEPARTMENT: VETERAN SERVICE - 41460		\$282,922	\$316,527	\$340,756	\$178,409	\$348,678

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2960.48110.00111	SALARIES		\$201,714	\$243,617	\$118,460	\$238,433
2960.48110.00211	FRINGE BENEFITS	\$177,130	\$37,022	\$40,656	\$25,857	\$49,418
2960.48110.00335	BUILDING RENTAL	\$33,726	\$50,950	\$59,177	\$33,316	\$58,521
2960.48110.00341	TRAVEL	\$58,138	\$10,141	\$12,955	\$4,395	\$12,955
2960.48110.00351	UTILITIES	\$6,830	\$8,531	\$12,272	\$4,308	\$11,045
2960.48110.00356	TELEPHONE	\$10,961	\$9,557	\$9,200	\$3,714	\$9,200
2960.48110.00361	PUBLISHING & PRINTING	\$9,164	\$3,980	\$4,700	\$2,602	\$4,000
2960.48110.00398	COUNTY SERVICES	\$4,115	\$4,276	\$4,197	\$4,197	\$4,183
2960.48110.00411	OFFICE SUPPLIES	\$3,908	\$6,362	\$8,800	\$3,158	\$8,520
2960.48110.00415	POSTAGE	\$8,154	\$3,342	\$2,400	\$0	\$1,920
2960.48110.00641	FURNITURE & EQUIPMENT	\$3,105	\$0	\$6,000	\$1,671	\$5,800
2960.48110.00884	4-H PREMIUMS	\$5,444	\$0	\$0	\$0	\$0
2960.48110.00920	CONTINUING EDUCATION	\$0	\$12,378	\$15,700	\$6,298	\$14,275
DEPARTMENT: COUNTY AGENT - 48110		\$13,361	\$348,253	\$419,674	\$207,976	\$418,270
		\$334,036				

2017

TO: Burleigh County Commissioners

FR: Amelia Doll, Ashley Stegeman & Shaundra Ziemann-Bolinkse, Burleigh County Extension

RE: 2016 Budget YTD & Proposed 2017 Budget – 3% Decrease in operating expenses & estimated salaries

Extension 2016 Budget & 2017 Proposed Budget

G/L Code	Account Title	2014 Actual	2015 Actual	2016 Budget	2016 Income	2017 Proposal
111	Salaries	\$ 177,130	\$ 201,714	\$ 243,617		\$ 238,431 EST
211	Fringe	\$ 33,726	\$ 37,022	\$ 40,656		\$ 42,900 EST
	Salaries/Fringe Totals	\$ 210,856	\$ 238,736	\$ 284,273		\$ 281,331 EST
335	Rental/Janitor	\$ 58,138	\$ 50,950	\$ 59,177		\$ 58,521
341	Travel	\$ 6,830	\$ 10,141	\$ 12,955		\$ 12,955
351	Utilities	\$ 10,961	\$ 8,531	\$ 12,272	\$ 21.44	\$ 11,045
356	Phone	\$ 9,164	\$ 9,557	\$ 9,200		\$ 9,200
361	Publications	\$ 4,115	\$ 3,980	\$ 4,700	\$ 588.37	\$ 4,000
398	Cty Services	\$ 3,908	\$ 4,276	\$ 4,197		\$ 4,258
411	Office Supplies	\$ 8,154	\$ 6,362	\$ 8,800	\$ 154.50	\$ 8,520
415	Postage	\$ 3,105	\$ 3,342	\$ 2,400		\$ 1,920
641	Off Furn/Equip	\$ 5,444	\$ 00	\$ 6,000		\$ 5,800
920	Cont Ed/Programs	\$ 13,361	\$ 12,378	\$ 15,700	\$ 9,250.70	\$ 14,275
	Operating Exp Totals	\$ 123,180	\$ 109,517	\$ 135,401		\$ 130,494
	TOTAL	\$ 334,036	\$ 348,253	\$ 419,674	\$ 10,015.01	\$ 411,825

Salary \$238,431 Estimated.. subject to change when actual amounts are received from Clyde.

- o NDSU pays 50% of Shaundra & Ashley's wages; 60% of Amelia's wages with State 4-H appointment and 100% of FNP salary.

Fringe Benefits \$ 42,900 Estimated.. subject to change after salary amounts are received from Clyde.

- o NDSU provides 100% benefits for all agents

Rental / Janitor \$ 58,521 decrease to cut budget

- o Rent – no change \$3,637/month - o Janitor services \$9,000
- o Taxes \$4,077 -5% increase per Clyde's recommendation
- o Yearly floor cleanings (tile wax, windows & carpet cleaning) \$1,800

Travel \$12,955 No Change; working to obtain a state fleet vehicle at our location for efficiency; NDSU has contributed approximately 20% to travel at this 6 month timeframe.

Utilities \$11,045 Decrease as 4-H is currently paying summer utilities.

Phone \$9,200 No Change; NDSU supplements 44% of Fiber bill for technology paid directly to ITD.

Publications \$4,000 Decrease for budget cuts; copy machine costs included in this line. Publications provided by NDSU at approximately 90% free of charge to the public. Funds deposited YTD \$588.37

County Services \$4,258 Percentage allocated to Auditor for services (Subject to adjustment after salaries are included)

Office Supplies \$8,520 Reduce 4% for budget cuts Postage \$1,920 Decrease from \$2,400 Reduce 20%

Furniture/Equipment \$5,800 Decreasing for budget cuts. Reduce 4%

- o Office technology updates; expenses matched with NDSU Cost Share on Equipment at 50%
- o Office equipment/desks

Continuing Education/Programming \$14,275 Decrease (any acquired grants which will be over this amount will be communicated with Administration)

- o Continuing education for seven employees
- o Programming expenses for agents (plus \$600 for Parent Resource Coordinator programming 100% matched with State Funds)
- o Grant Money/Funds deposited to County \$9,250.70 thus far in 2016 Expenses for #920 at \$5,884.02.(JMG, 4-H Camp, Community Gardens, Bismarck Safety Council, ND Nutrition Council and Parents Forever
- o Grant expenses for youth & community programming
- o Community Garden

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2970.49130.00111	SALARIES		\$43,495	\$81,025	\$24,085	\$60,000
2970.49130.00112	TEMPORARY SERVICES	\$40,001	\$3,020	\$3,500	\$1,671	\$3,500
2970.49130.00211	FRINGE BENEFITS	\$2,386	\$16,268	\$41,764	\$9,421	\$18,743
2970.49130.00335	BUILDING RENTAL	\$14,702	\$0	\$5,000	\$0	\$0
2970.49130.00341	TRAVEL	\$0	\$1,908	\$1,500	\$494	\$2,500
2970.49130.00361	PUBLISHING & PRINTING	\$1,023	\$41	\$900	\$587	\$1,200
2970.49130.00376	DUES & PUBLICATIONS	\$436	\$275	\$300	\$275	\$300
2970.49130.00381	REPAIRS & MAINTENANCE	\$275	\$6,095	\$2,500	\$3,844	\$3,000
2970.49130.00398	COUNTY SERVICES	\$1,107	\$3,383	\$4,876	\$4,876	\$3,858
2970.49130.00411	OFFICE SUPPLIES	\$3,034	\$121	\$300	\$65	\$300
2970.49130.00415	POSTAGE	\$100	\$260	\$400	\$48	\$400
2970.49130.00424	GAS OIL & FUEL	\$326	\$1,385	\$4,000	\$259	\$4,000
2970.49130.00641	FURNITURE & EQUIPMENT	\$1,784	\$0	\$65,000	\$0	\$1,000
2970.49130.00699	DEPRECIATION EXPENSE	\$0	\$0	\$0	\$0	\$0
2970.49130.00911	MISCELLANEOUS	\$0	\$1,072	\$1,000	\$902	\$1,500
2970.49130.00920	CONTINUING EDUCATION	\$745	\$360	\$500	\$270	\$500
2970.49130.00967	CHEMICALS	\$405	\$92,243	\$100,000	\$32,122	\$110,000
2970.49130.00969	SPRAYING	\$55,070	\$135,037	\$175,000	\$30,232	\$175,000
		\$130,592				
DEPARTMENT: WEED CONTROL - 49130		\$251,985	\$304,962	\$487,565	\$109,152	\$385,801

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2980.45110.00111	SALARIES		\$16,999	\$41,200	\$200	\$1,000
2980.45110.00211	FRINGE BENEFITS	\$9,463	\$3,009	\$5,902	\$582	\$500
2980.45110.00335	BUILDING RENTAL	\$2,653	\$0	\$5,000	\$0	\$0
2980.45110.00341	TRAVEL	\$0	\$907	\$1,500	\$0	\$0
2980.45110.00351	UTILITIES	\$794	\$198	\$600	\$0	\$0
2980.45110.00381	REPAIRS & MAINTENANCE	\$270	\$1,234	\$5,000	\$0	\$0
2980.45110.00382	CONTRACTED SERVICES	\$1,082	\$0	\$0	\$0	\$0
2980.45110.00398	COUNTY SERVICES	\$0	\$1,571	\$0	\$0	\$0
2980.45110.00424	GAS OIL & FUEL	\$3,482	\$1,275	\$3,000	\$0	\$0
2980.45110.00641	FURNITURE & EQUIPMENT	\$1,869	\$0	\$0	\$0	\$0
2980.45110.00699	DEPRECIATION EXPENSE	\$0	\$0	\$0	\$0	\$0
2980.45110.00999	TRANSFERS OUT	\$0	\$0	\$0	\$0	\$0
DEPARTMENT: COUNTY PARK - 45110		\$0	\$0	\$0	\$0	\$0
		\$19,613	\$25,194	\$62,202	\$782	\$1,500

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2982.45210.00351	UTILITIES	\$0	\$0	\$0	\$0	\$1,300
2982.45210.00382	CONTRACTED SERVICES	\$0	\$0	\$0	\$0	\$59,300
2982.45210.00423	SUPPLIES & MATERIALS	\$0	\$0	\$0	\$0	\$9,500
2982.45210.00609	CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$25,800
2982.45210.00884	4-H PREMIUMS	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
2982.45210.00998	COUNTY FAIR GROUNDS	\$126,341	\$387,136	\$8,864,000	\$22,714	\$0
DEPARTMENT: COUNTY FAIR - 45210		\$129,341	\$390,136	\$8,867,000	\$25,714	\$98,900

BURLEIGH COUNTY

8/12/2016

BUDGETS FOR 2017

FUND	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET	CHANGE
JUVENILE COURT	120,179	148,696	211,000	211,000	-
SUPERINTENDENT OF SCHC	67,000	67,000	67,000	67,000	-
PUBLIC ADMINISTRATOR	34,146	45,196	6,300	6,300	-
ELECTIONS	220,588	42,132	297,500	232,000	(65,500)
CITY/COUNTY BUILDING	66,327	72,619	124,000	124,000	-
PUBLISHING & PRINTING	14,338	14,638	17,000	17,000	-
SUPPLIES	14,756	12,286	12,000	13,000	1,000
TELEPHONE & POSTAGE	85,110	87,735	102,000	102,000	-
TECHNOLOGY	93,856	323,453	97,180	97,180	-
AUDIT FEES	14,500	15,500	16,500	19,500	3,000
LIABILITY & PROPERTY INSL	-	7,762	109,000	117,000	8,000
AMBULANCE	1,500	1,500	1,500	1,500	-
YOUTH BUREAU	54,475	57,279	59,624	66,144	6,520
COUNTY BOARD OF HEALTH	165	200	2,250	-	(2,250)
TRANSFERS OUT	80,000	101,000	100,000	1,192,600	1,092,600
PHOENIX UNORG TOWNSHIP	10,788	15,019	68,000	65,000	(3,000)
LYMAN UNORG TOWNSHIP	9,955	2,908	92,000	99,000	7,000
RIVERVIEW UNORG TOWNS	67,643	87,566	50,000	50,000	-
BURNT CREEK UNORG TOW	82,926	112,459	100,000	246,000	146,000
LINCOLN UNORG TOWNSHIP	844,046	173,885	100,000	1,223,000	1,123,000
HIGHWAY GAS TAX	7,341,272	7,166,797	7,803,000	6,460,000	(1,343,000)
FORT RICE	31,082	26,796	289,000	288,000	(1,000)
SPEC ROAD & BRIDGE	264,000	262,000	-	-	-
JOB DEVELOPMENT AUTHORITY	100,000	98,952	75,000	100,000	25,000
SELF INSURANCE	188,238	188,377	28,000	51,000	23,000
COMMUNICATION CENTER	937,362	1,322,546	2,334,000	2,326,000	(8,000)
EMERGENCY	-	-	1,381,000	1,350,000	(31,000)
SOCIAL SECURITY	864,263	913,368	110,000	356,000	246,000
HEALTH INSURANCE	1,220,862	1,538,143	246,000	367,000	121,000
COUNTY ADVERTISING	66,279	74,491	13,000	16,000	3,000
JAIL MAINT. & CONSTR.	2,457,189	26,016,315	50,000,000	30,000,000	(20,000,000)
PRESERVATION FUND	46,046	58,135	92,500	95,125	2,625
SHERIFF DRUG ASSET FORFEITURE	30,739	-	28,000	28,000	-
ST ATT DRUG ASSET FORFEITURE	6,172	10,012	8,000	10,000	2,000
HAZARDOUS CHEMICAL PREVENTION	42	-	5,000	5,000	-
CITY RECREATIONAL AREAS	284,863	159,180	27,000	300	(26,700)
SOBRIETY 24/7	136,251	159,180	116,500	124,500	8,000
DETENTION COMMISSARY	21,858	48,232	40,000	46,000	6,000
PARKING FUND	55	80	52,000	56,000	4,000
ABANDONED CEMETERY	5,900	5,900	7,200	7,800	600
SPECIAL ASSESSMENT	359	-	35,000	28,000	(7,000)
RSAD NORTH STAR ACRES	14,138	4,751	4,800	-	(4,800)
RSAD PRAIRIEWOOD EST.	53,724	18,053	18,000	-	(18,000)
RSAD ASHWOOD EST.	90,482	30,405	30,400	-	(30,400)
RSAD FOXHAVEN II & IV	33,931	11,402	11,500	-	(11,500)
RSAD ROLLING MEADOWS	65,115	21,853	21,800	-	(21,800)
RSAD ASHWOOD EST. IV	25,367	8,551	8,600	-	(8,600)

RSAD BROOKFIELD ESTATE	100,182	25,358	25,200	25,200	-
RSAD WESTWOOD/BRIESE	41,252	10,441	10,500	10,400	(100)
RSADSHAMROCK ACRES(20	129,648	32,816	32,600	32,500	(100)
RSAD HARVEST GROVE FIR:	88,396	22,375	22,200	22,200	-
RSAD FALCONER(2005)	41,252	10,441	10,500	10,400	(100)
RSAD BRENTWOOD ESTATE	106,075	26,850	26,700	26,700	-
RSAD HIGHTOP ACRES	82,503	20,883	20,800	20,700	(100)
RSAD GREEN ACRES	226,155	46,274	45,500	45,500	-
RSAD THREE BEARS	17,688	3,615	3,600	3,700	100
RSAD SPRUCE HILL/CREEK	109,544	22,414	22,000	22,100	100
RSAD 149TH AVE NW	-	-	-	9,500	9,500
RSAD PRAIREWOOD ESTATI	357,574	79,380	62,100	48,700	(13,400)
RSAD 4K CHIP SEAL	-	-	-	2,000	2,000
RSAD CRESCENT RIDGE	35,364	7,851	6,200	4,900	(1,300)
RSAD PRAIRIE PLACE	25,815	25,291	25,200	24,400	(800)
RSAD PRAIRE PINES PAVINC	46,052	45,613	45,600	44,900	(700)
RSAD SECLUDED ACRES 2N	165,364	11,748	20,410	20,400	(10)
RSAD SECLUDED ACRES WI	142,388	10,129	17,690	17,600	(90)
SKYLINE ESTATES	340	-	-	66,000	66,000
RSAD BROOKFIELD DRAIN	-	-	2,000	2,000	-

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41240.00310	MENTAL HEALTH LEGAL FEES		\$51,778	\$60,000	\$58,629	\$60,000
1001.41240.00818	GUARDIAN AD LITEM APPTS	\$65,979	\$3,052	\$30,000	\$1,536	\$30,000
1001.41240.00850	JUVENILE DETENTION	\$9,596	\$93,758	\$120,000	\$51,867	\$120,000
1001.41240.00934	MENTAL HEALTH PROCEEDINGS	\$44,604	\$108	\$1,000	\$127	\$1,000
		\$0				
DEPARTMENT:	DISTRICT CRT & JUV CRT - 41240	\$120,179	\$148,696	\$211,000	\$112,158	\$211,000



STATE OF NORTH DAKOTA NORTH DAKOTA COURT SYSTEM

OFFICE OF COURT ADMINISTRATION

Administrative Unit Three

514 E Thayer Ave

Bismarck, ND 58501

(701)222-6682

July 14, 2016

Kevin J. Glatt
Burleigh County Auditor
P O Box 5518
Bismarck, ND 58506-5518

Dear Mr. Glatt,

Enclosed is the Expense Budget Worksheet for Burleigh County mental health, guardian ad litem, and juvenile detention expenditures for FY 2017. I suggest that Burleigh County budget the same amounts as last year to cover any expenses that may arise under the guardian ad litem, indigent defense, sexually dangerous individual, mental health, or juvenile foster care statutes. Even though the juvenile detention and guardian ad litem lines have been largely unused in recent years, a single guardian ad litem appointment can cost as much as \$15,000 and at \$187 per day per juvenile, the detention costs have the potential to exceed the amount budgeted.

Please call me if you have any questions regarding the amounts I included on the enclosed budget worksheet.

Sincerely,

A handwritten signature in cursive script that reads "Donna Wunderlich".

Donna Wunderlich
Trial Court Administrator

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41470.00111	SALARIES		\$0	\$0	\$0	\$0
1001.41470.00341	TRAVEL	\$0	\$0	\$0	\$0	\$0
1001.41470.00356	TELEPHONE	\$0	\$0	\$0	\$0	\$0
1001.41470.00373	ORGANIZATIONAL DUES	\$0	\$0	\$0	\$0	\$0
1001.41470.00381	REPAIRS & MAINTENANCE	\$0	\$0	\$0	\$0	\$0
1001.41470.00382	CONTRACTED SERVICES	\$0	\$67,000	\$67,000	\$67,000	\$67,000
1001.41470.00411	OFFICE SUPPLIES	\$67,000	\$0	\$0	\$0	\$0
1001.41470.00641	FURNITURE & EQUIPMENT	\$0	\$0	\$0	\$0	\$0
1001.41470.00920	CONTINUING EDUCATION	\$0	\$0	\$0	\$0	\$0
1001.41470.00923	CONTINGENT FUND	\$0	\$0	\$0	\$0	\$0
DEPARTMENT: SUPERINTENDENT OF SCHOOLS - 41470		\$0	\$67,000	\$67,000	\$67,000	\$67,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41490.00965	PROTECTIVE SERVICES		\$45,196	\$6,300	\$0	\$6,300
DEPARTMENT: PUBLIC ADMINISTRATOR - 41490		\$34,146	\$45,196	\$6,300	\$0	\$6,300

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41710.00111	SALARIES		\$0	\$16,000	\$1,418	\$0
		\$12,016				
1001.41710.00120	ELECTION WORKERS		\$0	\$92,000	\$46,634	\$0
		\$82,470				
1001.41710.00211	FRINGE BENEFITS		\$0	\$1,500	\$105	\$0
		\$0				
1001.41710.00341	TRAVEL		\$194	\$2,500	\$567	\$2,000
		\$1,886				
1001.41710.00360	LEGAL NOTICES		\$0	\$14,000	\$63	\$0
		\$11,068				
1001.41710.00362	PRINTING		\$0	\$61,000	\$23,577	\$0
		\$56,329				
1001.41710.00411	OFFICE SUPPLIES		\$0	\$12,000	\$3,913	\$0
		\$10,029				
1001.41710.00444	COMPUTER SERVICES		\$0	\$15,000	\$0	\$0
		\$12,000				
1001.41710.00641	FURNITURE & EQUIPMENT		\$9,790	\$50,000	\$0	\$200,000
		\$0				
1001.41710.00911	MISCELLANEOUS		\$32,148	\$37,000	\$12,014	\$30,000
		\$34,790				
DEPARTMENT: ELECTION EXPENSE - 41710		\$220,588	\$42,132	\$301,000	\$88,291	\$232,000

2017 ELECTION Budget Narrative

Hopefully there will be no special elections scheduled in 2017!

The current voting tabulation system is nearing the end of its useful life and with each election the risk of device failure grows. The existing system was placed into service in 2004 and relies on old technology (optical scan). Replacement parts are getting difficult to obtain and the ND Secretary of State believes the existing voting system(s) are susceptible to a dangerously high failure rate in 2018 and would be virtually unworkable by 2020. The time for replacement is during the 2017 off year and the ND Association of Counties and the ND County Auditors are presenting working with the NDSOS to develop a request for proposals to replace the present system. The goal is to obtain state funding from the 65th Legislative Assembly (2017) for the replacement (est. cost \$20 - \$25Million statewide).

We need to recognize that election administration is a core function of county government and that a growing, vibrant, and diverse community as ours needs to be prepared and proactive in order to avoid election equipment failure.

Over the past few years as other counties have moved to vote by mail I have been actively purchasing their old equipment at discounted prices to equip our new voting precincts necessitated by population growth.

I am not confident that state funding will be appropriated by the 2017 Legislature and therefore I am recommending and requesting that funding in the amount of \$200,000 be budgeted for lease/purchase of election equipment to replace the existing election equipment.

Salaries: \$0

Election Workers: \$0

Travel: \$2,000 for travel expenses related to election administration training conference(s).

Legal Notices: \$0

Printing: \$0

Programming: \$0

Equipment: \$200,000 for the lease/purchase to replace the current election system including electronic poll books.

Misc: \$30,000 – M100, Automark, M650, firmware, ERM, e-poll book maintenance as follows:

M100 $\$219 \times 75\% = \$164.25/\text{unit} - \text{county share}$
 $49 \times \$164.25 = \$8,048.25$

AutoMARK $\$252.48 \times 75\% = \$189.36/\text{unit} - \text{county share}$
 $44 \times \$189.36 = \$8,331.84$

ERM – Software License Agreement $\$1,069 \times 75\% = \$807.75/- \text{county share}$
 $1 \times 807.75 = \$807.75$

M650 Hardware – $\$2,844.29 \times 75\% = \$2,133.22 \text{ county share}$
 $2 \times \$2,133.22 = \$4,266.44$

Firmware – $\$322.72 \times 75\% = \$242.04 \text{ county share}$
 $1 \times \$242.04 = \242.04

E-poll book
 $52 \times \$142.74 = \$7,682.48$

Total Maintenance Costs: \$29,378.80

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41810.00335	BUILDING RENTAL	\$48,000	\$48,000	\$48,000	\$24,000	\$48,000
1001.41810.00351	UTILITIES	\$17,955	\$18,802	\$21,000	\$2,376	\$21,000
1001.41810.00440	CONTRACT JANITOR	\$0	\$0	\$10,000	\$0	\$10,000
1001.41810.00441	BUILDING MAINTENANCE	\$371	\$5,818	\$45,000	\$600	\$45,000
DEPARTMENT:	CITY/COUNTY BUILDING - 41810	\$66,327	\$72,619	\$124,000	\$26,976	\$124,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41820.00361	PUBLISHING & PRINTING	\$14,338	\$14,638	\$17,000	\$6,405	\$17,000
DEPARTMENT:	PUBLISHING & PRINTING - 41820	\$14,338	\$14,638	\$17,000	\$6,405	\$17,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41830.00423	SUPPLIES & MATERIALS	\$14,756	\$12,286	\$12,000	\$7,455	\$13,000
DEPARTMENT: SUPPLIES - 41830		\$14,756	\$12,286	\$12,000	\$7,455	\$13,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41840.00356	TELEPHONE		\$37,571	\$42,000	\$16,124	\$42,000
		\$37,051				
1001.41840.00415	POSTAGE		\$50,164	\$57,000	\$17,251	\$57,000
		\$48,058				
1001.41840.00641	FURNITURE & EQUIPMENT		\$0	\$3,000	\$0	\$3,000
		\$0				
DEPARTMENT: TELEPHONE & POSTAGE - 41840		\$85,110	\$87,735	\$102,000	\$33,375	\$102,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41850.00382	CONTRACTED SERVICES		\$36,509	\$82,180	\$70,955	\$78,785
		\$19,754				
1001.41850.00641	FURNITURE & EQUIPMENT		\$286,944	\$15,000	\$0	\$15,000
		\$74,102				
DEPARTMENT: TECHNOLOGY - 41850		\$93,856	\$323,453	\$97,180	\$70,955	\$93,785

2017 Technology Budget

This proposed budget allows Burleigh County to continue making improvements to technology by making our financial and property tax information more accessible to our citizens. Additional software investments will enable us to significantly improve our transparency to the public by improving our ability to present financial and property tax data in a format that is understandable and user friendly. I believe that such transparency should be a priority for Burleigh County and I have confidence that the County Commission agrees and will fund such projects accordingly.

CONTRACTED SERVICES: \$75,680

City of Bismarck/NRG \$ 1,500
 Server maintenance

Existing financial & tax software maintenance: \$62,355

i-Tax web portal : \$3,930 annual maintenance\hosting

- full-featured remote access to access tax information via the internet
- Unlimited history
- Automatically calculates payoff, including penalty and interest
- Displays detailed payment and billing info
- Provided breakdown of taxes (city, school, park, county) in multiple formats.

Socrata: \$6,000 annual cost

Web based software which provides streamlined and efficient county financial data in easy-to-understand charts and graphs. This software will export and share information instantly and intuitively providing budget, revenue and expense data in a detailed and user friendly way so that both budget experts and curious citizens can get their questions answered.

Custom Programing: \$5,000 to accommodate program changes, legislative changes, process/procedure changes, etc.

FURNITURE & EQUIPMENT: \$15,000 – server replacement

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41890.00925	AUDIT FEES		\$15,500	\$16,500	\$0	\$19,500
		\$14,500				
DEPARTMENT: AUDIT FEES - 41890		\$14,500	\$15,500	\$16,500	\$0	\$19,500

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.41960.00326	PROPERTY INSURANCE		\$7,762	\$109,000	\$2,470	\$117,000
		\$0				
DEPARTMENT: PROPERTY INSURANCE - 41960		\$0	\$7,762	\$109,000	\$2,470	\$117,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.42610.00392	AMBULANCE SERVICES		\$1,500	\$1,500	\$1,500	\$1,500
DEPARTMENT: AMBULANCE - 42610		\$1,500	\$1,500	\$1,500	\$1,500	\$1,500

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.42920.00935	BISMCK POLICE YTH BUREAU		\$57,279	\$59,624	\$28,640	\$66,144
		\$54,475				
DEPARTMENT: YOUTH BUREAU - 42920		\$54,475	\$57,279	\$59,624	\$28,640	\$66,144

July 29, 2016

Sheriff Pat Heinert
Burleigh County Sheriff's Department
514 E. Thayer Avenue
Bismarck, N.D. 58501

Dear Sheriff Heinert:

The Police Youth Bureau has enjoyed a very good working relationship with the Burleigh County Sheriff's Department and provides a very important service to the citizens of Bismarck and Burleigh County. The service PYB provides also helps to relieve an already heavy workload experienced by Juvenile Court.

As you are aware, the Youthworkers are subject to call, 24 hours a day, and respond to crisis calls when needed by the Burleigh County Deputies. The Youthworkers also follow up with early intervention counseling to deter recidivism and to guide the youth in our community to lead productive lives. They also provide training to your new deputies.

For the year 2017, I respectfully request \$66,144. This is the salary and benefits of the newest Youth Worker plus fiscals estimated salary increase for 2017. This would go towards covering the cost of one Youthworker for the full year. Enclosed you will find an agreement for Police Youth Bureau Services, which requires the signatures of the President of the Board of County Commissioners and the County Auditor. The original contract should be returned to my office after obtaining the necessary signatures and I will forward copies for your files.

I appreciate your consideration and attention to this important matter. I eagerly look forward to not only providing your department with diversion and crisis assistance, but also in all important area of educating our youth. PYB has many areas of educational presentations that are done in the schools and offers them to the county schools at your request.

Sincerely,

LIEUTENANT JASON STUGELMEYER
Director, Police Youth Bureau
Bismarck Police Department

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.44130.00111	SALARIES	\$165	\$200	\$500	\$0	\$0
1001.44130.00341	TRAVEL	\$0	\$0	\$250	\$0	\$0
1001.44130.00911	MISCELLANEOUS	\$0	\$0	\$1,500	\$0	\$0
DEPARTMENT:	COUNTY BOARD OF HEALTH - 44130	\$165	\$200	\$2,250	\$0	\$0

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
1001.49999.00999	TRANSFERS OUT		\$101,000	\$205,300	\$100,000	\$1,192,600
		\$80,000				
DEPARTMENT: TRANSFERS OUT - 49999		\$80,000	\$101,000	\$205,300	\$100,000	\$1,192,600

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2113.43130.00398	COUNTY SERVICES		\$1,000	\$1,000	\$1,000	\$1,000
		\$1,000				
2113.43130.00951	ROAD FUND		\$14,019	\$67,000	\$2,168	\$64,000
		\$9,788				
2113.43130.00999	TRANSFERS OUT		\$0	\$0	\$0	\$0
		\$0				
DEPARTMENT: PHOENIX UNORG TWP#13 - 43130		\$10,788	\$15,019	\$68,000	\$3,168	\$65,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2118.43140.00398	COUNTY SERVICES		\$1,000	\$1,000	\$1,000	\$1,000
2118.43140.00951	ROAD FUND	\$1,000	\$1,908	\$91,000	\$1,995	\$98,000
2118.43140.00999	TRANSFERS OUT	\$8,955	\$0	\$0	\$0	\$0
		\$0				
DEPARTMENT:	LYMAN UNORG TWP#18 - 43140	\$9,955	\$2,908	\$92,000	\$2,995	\$99,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2123.43160.00398	COUNTY SERVICES		\$5,000	\$5,000	\$5,000	\$7,000
		\$4,000				
2123.43160.00951	ROAD FUND		\$82,566	\$45,000	\$22,788	\$43,000
		\$63,643				
2123.43160.00999	TRANSFERS OUT		\$0	\$0	\$0	\$0
		\$0				
DEPARTMENT: RIVERVIEW UNORG TWP#23 - 43160		\$67,643	\$87,566	\$50,000	\$27,788	\$50,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2124.43170.00398	COUNTY SERVICES		\$13,000	\$14,000	\$14,000	\$17,000
2124.43170.00951	ROAD FUND	\$12,000	\$99,459	\$86,000	\$57,722	\$229,000
2124.43170.00999	TRANSFERS OUT	\$70,926	\$0	\$0	\$0	\$0
		\$0				
DEPARTMENT: BURNT CREEK UNORG TWP#24 - 43170		\$82,926	\$112,459	\$100,000	\$71,722	\$246,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2138.43180.00398	COUNTY SERVICES		\$23,000	\$26,000	\$26,000	\$29,000
		\$21,000				
2138.43180.00951	ROAD FUND		\$150,885	\$74,000	\$23,163	\$1,194,000
		\$823,046				
2138.43180.00999	TRANSFERS OUT		\$0	\$0	\$0	\$0
		\$0				
DEPARTMENT: LINCOLN UNORG TWP#38 - 43180		\$844,046	\$173,885	\$100,000	\$49,163	\$1,223,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2150.43110.00999	TRANSFERS OUT		\$7,166,797	\$7,803,000	\$3,189,155	\$6,460,000
		\$7,341,272				
DEPARTMENT: HIGHWAY GAS TAX - 43110		\$7,341,272	\$7,166,797	\$7,803,000	\$3,189,155	\$6,460,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2151.43190.00398	COUNTY SERVICES	\$2,000	\$2,000	\$3,000	\$3,000	\$3,000
2151.43190.00951	ROAD FUND	\$29,082	\$24,796	\$286,000	\$2,485	\$285,000
2151.43190.00999	TRANSFERS OUT	\$0	\$0	\$0	\$0	\$0
DEPARTMENT: FORT RICE UNORG TWP#51 - 43190		\$31,082	\$26,796	\$289,000	\$5,485	\$288,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2802.49186.00964	JOB DEVELOPMENT AUTHORITY		\$98,952	\$100,000	\$85,000	\$100,000
		\$100,000				
DEPARTMENT: 49186	JOB DEVELOPMENT AUTHORITY -	\$100,000	\$98,952	\$100,000	\$85,000	\$100,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2903.49050.00328	INSURANCE		\$188,377	\$0	\$0	\$0
		\$188,238				
2903.49050.00999	TRANSFERS OUT		\$0	\$28,000	\$0	\$51,000
		\$0				
DEPARTMENT:	INSURANCE - 49050	\$188,238	\$188,377	\$28,000	\$0	\$51,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2908.49120.00957	NDAC COMMUNICATION CENTER		\$167,852	\$166,500	\$20,205	\$111,000
2908.49120.00958	COMMUNICATION CENTER	\$154,828	\$772,121	\$765,900	\$92,941	\$829,000
2908.49120.00961	911 ENHANCEMENT	\$712,208	\$382,573	\$1,401,600	\$142,283	\$1,386,000
		\$70,326				
DEPARTMENT:	COMMUNICATION CENTER - 49120	\$937,362	\$1,322,546	\$2,334,000	\$255,428	\$2,326,000

County of Burleigh

2017 Department Head Budget Request

Fiscal Year: 2016-2016

Print accounts with zero balance

Round to whole dollars

Account on new page

Exclude inactive accounts with zero balance

From Date: 1/1/2016

To Date: 6/30/2016

Definition: 2017 Expense Budget Worksheet

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2910.49020.00945	EMERGENCY FUND	\$0	\$0	\$1,381,000	\$0	\$1,350,000
2910.49020.00999	TRANSFERS OUT	\$0	\$0	\$0	\$0	\$0
DEPARTMENT: EMERGENCY FUND - 49020		\$0	\$0	\$1,381,000	\$0	\$1,350,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2930.49060.00221	SOCIAL SECURITY		\$913,368	\$0	\$0	\$0
		\$864,263				
2930.49060.00999	TRANSFERS OUT		\$0	\$110,000	\$0	\$356,000
		\$0				
DEPARTMENT: SOCIAL SECURITY - 49060		\$864,263	\$913,368	\$110,000	\$0	\$356,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2935.49065.00211	FRINGE BENEFITS	\$1,220,862	\$1,538,143	\$0	\$0	\$0
2935.49065.00999	TRANSFERS OUT	\$0	\$0	\$246,000	\$0	\$367,000
DEPARTMENT: HEALTH INSURANCE - 49065		\$1,220,862	\$1,538,143	\$246,000	\$0	\$367,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2940.49070.00943	R C & D		\$68,291	\$0	\$0	\$0
		\$60,079				
2940.49070.00947	DAKOTA PRAIRE RC&D		\$1,200	\$0	\$0	\$0
		\$1,200				
2940.49070.00948	CHAMBER OF COMMERCE		\$5,000	\$0	\$0	\$0
		\$5,000				
2940.49070.00999	TRANSFERS OUT		\$0	\$12,000	\$0	\$16,000
		\$0				
DEPARTMENT: COUNTY ADVERTISING - 49070		\$66,279	\$74,491	\$12,000	\$0	\$16,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2985.42130.00441	BUILDING MAINTENANCE	\$2,457,189	\$26,016,315	\$50,000,000	\$26,397,734	\$30,000,000
2985.42130.00699	DEPRECIATION EXPENSE	\$0	\$0	\$0	\$0	\$0
2985.42130.00993	BOND DISCOUNT	\$0	\$0	\$0	\$0	\$0
2985.42130.00995	BOND PRINCIPAL	\$0	\$0	\$0	\$0	\$0
2985.42130.00997	BOND INTEREST & SERVICE CHARGE	\$0	\$0	\$0	\$0	\$0
DEPARTMENT: DETENTION CTR MAINT & CON - 42130		\$2,457,189	\$26,016,315	\$50,000,000	\$26,397,734	\$30,000,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2986.41450.00211	FRINGE BENEFITS		\$0	\$0	\$2	\$25
2986.41450.00341	TRAVEL	\$0	\$2,885	\$5,000	\$2,469	\$7,500
2986.41450.00373	ORGANIZATIONAL DUES	\$0	\$251	\$500	\$175	\$800
2986.41450.00411	OFFICE SUPPLIES	\$0	\$25,650	\$50,000	\$11,721	\$50,000
2986.41450.00444	COMPUTER SERVICES	\$21,276	\$4,683	\$4,000	\$713	\$5,000
2986.41450.00453	SERVICE AGREEMENTS	\$1,692	\$13,638	\$16,000	\$12,393	\$17,000
2986.41450.00641	FURNITURE & EQUIPMENT	\$12,808	\$10,574	\$15,000	\$7,984	\$10,000
2986.41450.00920	CONTINUING EDUCATION	\$10,270	\$455	\$2,000	\$1,280	\$4,800
		\$0				
DEPARTMENT: COUNTY RECORDER - 41450		\$46,046	\$58,135	\$92,500	\$36,737	\$95,125

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2988.42110.00911	MISCELLANEOUS - ASSET FORFEITURE		\$0	\$28,000	\$8,714	\$28,000
		\$30,739				
DEPARTMENT: SHERIFF - 42110		\$30,739	\$0	\$28,000	\$8,714	\$28,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2989.41430.00641	FURNITURE & EQUIPMENT		\$5,414	\$4,000	\$2,371	\$5,000
		\$3,146				
2989.41430.00911	MISCELLANEOUS		\$4,598	\$4,000	\$989	\$5,000
		\$3,026				
DEPARTMENT: STATES ATTORNEY - 41430		\$6,172	\$10,012	\$8,000	\$3,361	\$10,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2990.49193.00911	MISCELLANEOUS	\$42	\$0	\$5,000	\$22	\$5,000
DEPARTMENT:	HAZARDOUS CHEMICAL PREP - 49193	\$42	\$0	\$5,000	\$22	\$5,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2991.45180.00988	CITY PARKS		\$123,490	\$18,225	\$8,594	\$200
2991.45180.00999	TRANSFERS OUT	\$192,282	\$59,458	\$8,775	\$4,138	\$100
		\$92,580				
DEPARTMENT: CITY RECREATION - 45180		\$284,863	\$182,947	\$27,000	\$12,731	\$300

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2992.42110.00911	MISCELLANEOUS - 24/7		\$91,971	\$64,000	\$34,561	\$72,000
		\$78,135				
2992.42110.00999	TRANSFERS OUT		\$67,210	\$52,500	\$0	\$52,500
		\$58,116				
DEPARTMENT: SHERIFF - 42110		\$136,251	\$159,180	\$116,500	\$34,561	\$124,500

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2993.42120.00412	INMATE SUPPLIES - COMMISSARY		\$48,232	\$40,000	\$22,672	\$46,000
		\$21,858				
DEPARTMENT: DETENTION CENTER - 42120		\$21,858	\$48,232	\$40,000	\$22,672	\$46,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2994.49180.00699	DEPRECIATION EXPENSE		\$0	\$0	\$0	\$0
		\$0				
2994.49180.00989	PARKING FEES		\$80	\$52,000	\$51	\$56,000
		\$55				
DEPARTMENT: PARKING - 49180		\$55	\$80	\$52,000	\$51	\$56,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
2995.49185.00985	CEMETERY SERVICES		\$5,900	\$7,200	\$3,540	\$7,800
		\$5,900				
DEPARTMENT: ABANDONED CEMETERY - 49185		\$5,900	\$5,900	\$7,200	\$3,540	\$7,800

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5101.49189.00699	DEPRECIATION EXPENSE		\$0	\$0	\$0	\$0
		\$0				
5101.49189.00960	CITY SP ASSMNT PRINCIPAL		\$0	\$28,000	\$0	\$28,000
		\$359				
5101.49189.00997	INTEREST & SERVICE CHARGE		\$0	\$0	\$0	\$0
		\$0				
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$359	\$0	\$28,000	\$0	\$28,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5134.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
5134.49189.00993	BOND DISCOUNT	\$0	\$0	\$0	\$0	\$0
5134.49189.00995	PRINCIPAL	\$911	\$24,683	\$24,600	\$24,579	\$24,900
5134.49189.00997	INTEREST & SERVICE CHARGE	\$95,200	\$675	\$600	\$317	\$300
		\$4,071				
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$100,182	\$25,358	\$25,200	\$24,896	\$25,200

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5135.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
5135.49189.00993	BOND DISCOUNT	\$0	\$0	\$0	\$0	\$0
5135.49189.00995	PRINCIPAL	\$375	\$10,164	\$10,200	\$10,121	\$10,300
5135.49189.00997	INTEREST & SERVICE CHARGE	\$39,200	\$278	\$300	\$131	\$100
DEPARTMENT:	SPECIAL ASSESSMENT DIST - 49189	\$1,676	\$10,441	\$10,500	\$10,251	\$10,400
		\$41,252				

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5136.49189.00809	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
5136.49189.00993	BOND DISCOUNT	\$0	\$0	\$0	\$0	\$0
5136.49189.00995	PRINCIPAL	\$1,179	\$31,943	\$31,900	\$31,808	\$32,200
5136.49189.00997	INTEREST & SERVICE CHARGE	\$123,200	\$873	\$700	\$410	\$300
		\$5,269				
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$129,648	\$32,816	\$32,600	\$32,218	\$32,500

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5137.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
		\$0				
5137.49189.00993	BOND DISCOUNT		\$0	\$0	\$0	\$0
		\$804				
5137.49189.00995	PRINCIPAL		\$21,779	\$21,700	\$21,687	\$22,000
		\$84,000				
5137.49189.00997	INTEREST & SERVICE CHARGE		\$595	\$500	\$280	\$200
		\$3,592				
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$88,396	\$22,375	\$22,200	\$21,967	\$22,200

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5138.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
5138.49189.00993	BOND DISCOUNT	\$0	\$0	\$0	\$0	\$0
5138.49189.00995	PRINCIPAL	\$375	\$10,164	\$10,200	\$10,121	\$10,300
5138.49189.00997	INTEREST & SERVICE CHARGE	\$39,200	\$278	\$300	\$131	\$100
		\$1,676				
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$41,252	\$10,441	\$10,500	\$10,251	\$10,400

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5139.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
5139.49189.00993	BOND DISCOUNT	\$0	\$0	\$0	\$0	\$0
5139.49189.00995	PRINCIPAL	\$965	\$26,135	\$26,100	\$26,024	\$26,400
5139.49189.00997	INTEREST & SERVICE CHARGE	\$100,800	\$714	\$600	\$336	\$300
		\$4,311				
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$106,075	\$26,850	\$26,700	\$26,360	\$26,700

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5140.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
5140.49189.00993	BOND DISCOUNT	\$0	\$0	\$0	\$0	\$0
5140.49189.00995	PRINCIPAL	\$750	\$20,327	\$20,300	\$20,241	\$20,500
5140.49189.00997	INTEREST & SERVICE CHARGE	\$78,400	\$556	\$500	\$261	\$200
		\$3,353				
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$82,503	\$20,883	\$20,800	\$20,502	\$20,700

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5142.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
5142.49189.00993	BOND DISCOUNT	\$0	\$0	\$0	\$0	\$0
5142.49189.00995	PRINCIPAL	\$2,156	\$43,966	\$43,600	\$43,517	\$44,100
5142.49189.00997	INTEREST & SERVICE CHARGE	\$214,400	\$2,308	\$1,900	\$959	\$1,400
		\$9,599				
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$226,155	\$46,274	\$45,500	\$44,476	\$45,500

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5143.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
5143.49189.00993	BOND DISCOUNT	\$0	\$0	\$0	\$0	\$0
5143.49189.00995	PRINCIPAL	\$168	\$3,435	\$3,400	\$3,400	\$3,500
5143.49189.00997	INTEREST & SERVICE CHARGE	\$16,750	\$180	\$200	\$75	\$200
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$750	\$3,615	\$3,600	\$3,475	\$3,700
		\$17,668				

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5144.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
5144.49189.00993	BOND DISCOUNT	\$0	\$0	\$0	\$0	\$0
		\$1,044				
5144.49189.00995	PRINCIPAL		\$21,296	\$21,100	\$21,078	\$21,400
5144.49189.00997	INTEREST & SERVICE CHARGE	\$103,850	\$1,118	\$900	\$464	\$700
		\$4,649				
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$109,544	\$22,414	\$22,000	\$21,543	\$22,100

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5145.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
5145.49189.00993	BOND DISCOUNT	\$0	\$0	\$0	\$0	\$0
5145.49189.00995	PRINCIPAL	\$0	\$0	\$0	\$0	\$0
5145.49189.00997	INTEREST & SERVICE CHARGE	\$0	\$0	\$0	\$0	\$0
5145.49189.00999	TRANSFERS OUT	\$0	\$0	\$0	\$0	\$9,500
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$0	\$0	\$0	\$0	\$9,500

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5146.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
5146.49189.00993	BOND DISCOUNT	\$0	\$0	\$0	\$0	\$0
5146.49189.00995	PRINCIPAL	\$3,902	\$75,253	\$58,300	\$58,216	\$45,500
5146.49189.00997	INTEREST & SERVICE CHARGE	\$336,700	\$4,128	\$3,800	\$1,929	\$3,200
		\$16,973				
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$357,574	\$79,380	\$62,100	\$60,145	\$48,700

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5147.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
5147.49189.00993	BOND DISCOUNT	\$0	\$0	\$0	\$0	\$0
5147.49189.00995	PRINCIPAL	\$0	\$0	\$0	\$0	\$0
5147.49189.00997	INTEREST & SERVICE CHARGE	\$0	\$0	\$0	\$0	\$0
5147.49189.00999	TRANSFERS OUT	\$0	\$0	\$0	\$0	\$2,000
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$0	\$0	\$0	\$0	\$2,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5148.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
		\$0				
5148.49189.00993	BOND DISCOUNT		\$0	\$0	\$0	\$0
		\$386				
5148.49189.00995	PRINCIPAL		\$7,443	\$5,800	\$5,758	\$4,500
		\$33,300				
5148.49189.00997	INTEREST & SERVICE CHARGE		\$408	\$400	\$191	\$400
		\$1,679				
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$35,364	\$7,851	\$6,200	\$5,948	\$4,900

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5151.49189.00609	CAPITAL OUTLAY	\$0	\$0	\$0	\$391	\$0
5151.49189.00993	BOND DISCOUNT	\$0	\$0	\$0	\$0	\$0
5151.49189.00995	PRINCIPAL	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
5151.49189.00997	INTEREST & SERVICE CHARGE	\$5,815	\$5,291	\$5,200	\$2,532	\$4,400
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$25,815	\$25,291	\$25,200	\$22,923	\$24,400

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5152.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
5152.49189.00993	BOND DISCOUNT	\$0	\$0	\$0	\$0	\$0
5152.49189.00995	PRINCIPAL	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
5152.49189.00997	INTEREST & SERVICE CHARGE	\$6,052	\$5,613	\$5,600	\$2,845	\$4,900
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$46,052	\$45,613	\$45,600	\$42,845	\$44,900

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5154.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
5154.49189.00993	BOND DISCOUNT	\$162,062	\$0	\$0	\$0	\$0
		\$2,114				
5154.49189.00995	PRINCIPAL	\$0	\$8,055	\$16,110	\$16,110	\$16,200
5154.49189.00997	INTEREST & SERVICE CHARGE	\$0	\$3,693	\$4,300	\$1,857	\$4,200
		\$1,187				
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$165,364	\$11,748	\$20,410	\$17,967	\$20,400

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5155.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$0	\$0
5155.49189.00993	BOND DISCOUNT	\$139,542	\$0	\$0	\$0	\$0
		\$1,823				
5155.49189.00995	PRINCIPAL	\$0	\$6,945	\$13,890	\$13,890	\$14,000
5155.49189.00997	INTEREST & SERVICE CHARGE	\$1,024	\$3,184	\$3,800	\$1,601	\$3,600
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$142,388	\$10,129	\$17,690	\$15,491	\$17,600

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5158.49189.00609	CAPITAL OUTLAY		\$0	\$0	\$552,502	\$0
5158.49189.00993	BOND DISCOUNT	\$340	\$0	\$0	\$8,850	\$0
5158.49189.00995	PRINCIPAL	\$0	\$0	\$0	\$0	\$55,000
5158.49189.00997	INTEREST & SERVICE CHARGE	\$0	\$0	\$0	\$2,551	\$11,000
DEPARTMENT: SPECIAL ASSESSMENT DIST - 49189		\$340	\$0	\$0	\$563,902	\$66,000

County of Burleigh

2017 Department Head Budget Request

Account	Description	2014 Actual Amount	2015 Actual Amount	2016 Adopted Budget	2016 Actual Amount	2017 Department Head Request
5201.49150.00609	CAPITAL OUTLAY		\$0	\$2,000	\$0	\$2,000
		\$0				
DEPARTMENT: WATER RESOURCE DISTRICT - 49150		\$0	\$0	\$2,000	\$0	\$2,000